



THIS FORM IS ONLY FOR TESTING AND ONLY FOR INTERNAL EUROPEAN COMMISSION / NATIONAL AGENCIES USE. PLEASE DO NOT DISTRIBUTE!

ENVIRONMENT: ACC

**A. General Information**

This application form consists of the following main sections:

- Context: this section asks for general information about the type of project proposal you want to submit;
- Participating organisation(s): this section asks for information about the applicant organisation and about other participating organisations involved as partners in the project;
- Description of the project: this section asks for information about the stages of the project which should include: preparation, implementation and follow-up;
- Budget: in this section you will be asked to give information about the amount of the EU grant you request;
- Project Summary: In this section you should describe in a compact way your project's rational, objectives and how you intend to achieve these.
- Check List/Data Protection Notice/Declaration of Honour: in these sections, the applicant organisation is made aware of important conditions linked to the submission of the grant request;
- Annexes: in this section, the applicant needs to attach additional documents that are mandatory for the completion of the application;
- Submission: in this section, the applicant will be able to confirm the information provided and to submit the form electronically.

For more information on how to fill in this application form, you can read the e-Forms Guideline.

**B. Context**

Programme	Erasmus+
Key Action	Cooperation for innovation and the exchange of good practices
Action	Strategic Partnerships
Which field is the most impacted?	Strategic Partnerships for higher education
Call	2015
Round	Round 1
Deadline for Submission (dd-mm-yyyy hh:nn:ss - Brussels, Belgium Time)	31-03-2015 12:00:00
Language used to fill in the form	English

**B.1. Project Identification**

Project Title	Mechanisms of recognition of prior learning at European and Australian HEIs
Project Acronym	MRPI EA
Project Start Date (dd-mm-yyyy)	01-10-2015
Project Total Duration (Months)	32 months
Project End Date (dd-mm-yyyy)	01-06-2018
Applicant Organisation Full Legal Name (Latin characters)	Wyższa Szkoła Urzędnicza

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet



Erasmus+

Application Form

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

Form hash code



6169D0AD68D515F8

## B.2. National Agency of the Applicant Organisation

Identification

PL01 (POLSKA)

For further details about the available Erasmus+ National Agencies, please consult the following page:  
[http://ec.europa.eu/education/erasmus-plus/national-agencies\\_en.htm](http://ec.europa.eu/education/erasmus-plus/national-agencies_en.htm)

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet



Erasmus+

Application Form

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

### C. Priorities

Please select the most relevant horizontal or sectoral priority according to the objectives of your project.

Increasing attainment levels

Please select other relevant horizontal or sectoral priorities according to the objectives of your project.

Supporting the implementation of reforms in line with the 2011 EU Modernisation Agenda's priority areas

Please comment on your choice of priorities.

Increasing attainment levels is one of the priorities of 2011 EU Modernisation Agenda as stated on the website: [http://europa.eu/legislation\\_summaries/education\\_training\\_youth/lifelong\\_learning/ef0030\\_en.htm](http://europa.eu/legislation_summaries/education_training_youth/lifelong_learning/ef0030_en.htm) "one target of the Europe 2020 strategy is that 40 % of young people should complete higher education studies by 2020. To achieve this, the EU needs to attract more people into higher education, particularly through outreach to school students from disadvantaged groups and adults." This is what the project is going to achieve by setting up RPL structures at HEIs. This will attract non-standard groups of students to HEIs and open access to higher education to people who until now have been practitioners without academic background.

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet



**D. Participating organisation(s)**

**D.1. Applicant Organisation**

PIC	940169203
Full legal name (National Language)	WSU
Full legal name (Latin characters)	Wyzsza Szkola Urzednicza
Acronym	
National ID (if applicable)	not applicable
Department (if applicable)	
Address	Dereniowa 11
Country	Poland
Region	PL12 - Mazowieckie
P.O. Box	
Post Code	02-776
CEDEX	
City	Warsaw
Website	www.home.pl
Email	
Telephone 1	+4822657895098
Telephone 2	
Fax	

**D.1.1. Profile**

Type of Organisation	Higher education institution (tertiary level)
Is your organisation a public body?	No
Is your organisation a non-profit?	Yes

**D.1.2. Background and Experience**

Please briefly present your organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

Wyzsza Szkola Urzednicza is a fairly young higher education institution focusing on educating administrative staff for private and



public sector. Based in Warsaw, it helps satisfy the market demand for highly qualified office personnel. It cooperates with other HEIs in Erasmus and Erasmus Mundus.

What are the activities and experience of your organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

Wyższa Szkoła Urzędnicza intends to make RPL into one of its chief strands of activity and an incentive for students in order to attract new groups of non-standard students. It is obvious that many people work as administrative staff despite having no professional preparation. They will have the chance to have their professional competencies validated in the WSU. The WSU would like be the precursor of RPL in Poland.

Key staff:

Wojciech Skurowski - used to work in the carrers office of WSU, involved in the creation of LLL strategy of WSU will be the leader of the project.

Have you participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme	Year	Project Identification or Contract Number	Applicant/Beneficiary Name
Erasmus Mundus	2012	272849	WSU
LLP-Erasmus	2013	657675	WSU
LLP-Erasmus	2014	2424242	WSU

D.1.3. Legal Representative

Title: Ms

Gender: Female

First Name: Zdzisława

Family Name: Markowicz

Department:

Position: vice-rector for international cooperation

Email: jhk@ja.pl

Telephone 1: 3434343434

If the address is different from the one of the organisation, please tick this box

D.1.4. Contact Person

Title: Mrs

Gender: Female



First Name	Wojciech
Family Name	Skurowski
Department	
Position	project manager, career office manager
Email	sdfds@dg.pl
Telephone 1	12342344

If the address is different from the one of the organisation, please tick this box



**D.2. Partner Organisation**

PIC	933302670
Full legal name (National Language)	Tychy Polytechnic
Full legal name (Latin characters)	Tychy Polytechnic
Acronym	
National ID (if applicable)	not applicable
Department (if applicable)	
Address	Chorzowska 1
Country	Poland
Region	PL22 - Śląskie
P.O. Box	
Post Code	
CEDEX	
City	Tychy
Website	
Email	
Telephone 1	+48567890567
Telephone 2	
Fax	

**D.2:1. Profile**

Type of Organisation	Higher education institution (tertiary level)
Is the partner organisation a public body?	Yes
Is the partner organisation a non-profit?	No

**D.2.2. Background and Experience**

Please briefly present the partner organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

Tychy Polytechnic is a HEI for engineers targeting mainly students from the slaskie region of Poland. It is rather a small HEI and it struggles to stay on the market in the times of demographic low and economic crisis. It would like to create the first RPL centre for engineers in Poland. This would attract prospective students, broadened the scope of activity of the HEI and its educational offer.





Thanks to this diversification of services it could obtain an important position among Polytechnics in Poland.

What are the activities and experience of the partner organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

It cooperates with other HEIs in Erasmus and Erasmus Mundus.

Has the partner organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme	Year	Project Identification or Contract Number	Applicant/Beneficiary Name
Erasmus Mundus	2013	34435	Tychy Polytechnic
LLP-Erasmus	2013	676678	Tychy Polytechnic

**D.2.3. Legal Representative**

Title

Gender

First Name

Family Name

Department

Position

Email

Telephone 1

If the address is different from the one of the organisation, please tick this box

**D.2.4. Contact Person**

Title

Gender

First Name

Family Name





Erasmus+

Application Form

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

Department

Position

Email

Telephone 1

If the address is different from the one of the organisation, please tick this box

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet



D.3. Partner Organisation

PIC	
Full legal name (National Language)	Universität von Austria
Full legal name (Latin characters)	University of Austria
Acronym	
National ID (if applicable)	0000024777
Department (if applicable)	
Address	
Country	Austria
Region	
P.O. Box	
Post Code	00-551
CEDEX	
City	Wien, Vienna
Website	
Email	
Telephone 1	
Telephone 2	
Fax	

D.3.T. Profile

Type of Organisation	Higher education institution (tertiary level)
Is the partner organisation a public body?	No
Is the partner organisation a non-profit?	Yes

D.3.2. Background and Experience

Please briefly present the partner organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

University of Austria is one of the oldest HEIs in Austria, comparable in experience to the Vienna University. It has 25 000 students and 12 faculties.

Form hash code: 6169D0AD68D515F8



Form has not been submitted yet



[Empty text box]

What are the activities and experience of the partner organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

It has been the leading LLL and then RPL centre in Austria attracting professionals from all over Europe. The entire RPL team will be involved in the project. With their 25 years of experience they will be one of the two main partners whose experience will be used to train other less experienced HEIs.

Has the partner organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme	Year	Project Identification or Contract Number	Applicant/Beneficiary Name
LLP-Erasmus Multilateral Project on LLL	2011	66788	University of Austria
Erasmus+ KA1	2014	44345	University of Austria
Erasmus Mundus	2012	tytrt	University of Austria

**D.3.3. Legal Representative**

Title: [Empty box]

Gender: Male

First Name: Friedrich

Family Name: Sieger

Department: [Empty box]

Position: Rector

Email: szef@szef.pl

Telephone 1: 123456789

If the address is different from the one of the organisation, please tick this box

**D.3.4. Contact Person**

Title: [Empty box]

Gender: Female

First Name: Gunder



Family Name

Marken

Department

Position

RPL centre Director

Email

szef@szef.pl

Telephone 1

123456789

If the address is different from the one of the organisation, please tick this box



**D.4. Partner Organisation**

PIC	
Full legal name (National Language)	Rotterdam Polytechnic
Full legal name (Latin characters)	Rotterdam Polytechnic
Acronym	
National ID (if applicable)	
Department (if applicable)	
Address	
Country	The Netherlands
Region	
P.O. Box	
Post Code	
CEDEX	
City	Rotterdam
Website	
Email	
Telephone 1	
Telephone 2	
Fax	

**D.4.1. Profile**

Type of Organisation	Higher education institution (tertiary level)
Is the partner organisation a public body?	Yes
Is the partner organisation a non-profit?	Yes

**D.4.2. Background and Experience**

Please briefly present the partner organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

Rotterdam Polytechnic is a 30-year old HEI, one of the the leading Polytechnics in the Netherlands.

Form hash code: 6169D0AD68D515F8



Form has not been submitted yet



[Empty text box]

What are the activities and experience of the partner organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

For the last 18 years the Rotterdam Polytechnic (RP) has been validating and recognizing competences gained by professionals during their daily work. It has the largest RPL centre among Dutch Polytechnics. It conducts research on RPI and publishes articles in professional journals.  
The entire RPL centre will be engaged in the project, the counsellors, assessors and administrative staff. The director of the centre will be coordinating the project on behalf of RP.

Has the partner organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme	Year	Project Identification or Contract Number	Applicant/Beneficiary Name
LLP-Erasmus	2013	54645654	Rotterdam Polytechnic
Erasmus+	2014	646445	Rotterdam Polytechnic

**D.4.3. Legal Representative**

Title: [Empty box]

Gender: Female

First Name: Klara

Family Name: Moeller

Department: [Empty box]

Position: vice-rector

Email: fdd@gmail.com

Telephone 1: 4398245924

If the address is different from the one of the organisation, please tick this box

**D.4.4. Contact Person**

Title: [Empty box]

Gender: Male

First Name: Mark

Family Name: Kejun



Erasmus+

Application Form

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

Department

Position

Email

Telephone 1

If the address is different from the one of the organisation, please tick this box

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet





**D.5. Partner Organisation**

PIC	[Redacted]
Full legal name (National Language)	[Redacted]
Full legal name (Latin characters)	AUSTRALIAN University
Acronym	[Redacted]
National ID (if applicable)	[Redacted]
Department (if applicable)	[Redacted]
Address	[Redacted]
Country	Australia
Region	[Redacted]
P.O. Box	[Redacted]
Post Code	[Redacted]
CEDEX	[Redacted]
City	Sydney
Website	[Redacted]
Email	[Redacted]
Telephone 1	+61 [Redacted]
Telephone 2	+61 [Redacted]
Fax	[Redacted]

**D.5.1. Profile**

Type of Organisation	Other
Is the partner organisation a public body?	No
Is the partner organisation a non-profit?	Yes

**D.5.2. Background and Experience**

Please briefly present the partner organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

The Australian University is the largest and oldest University in Australia with over 60 000 students. and 16 faculties.

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet



[Empty text box]

What are the activities and experience of the partner organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

It has had an RPL centre for 40 years. It gathers the best experts in the country and worldwide, has an incredible know-how, its staff provides key-note speeches at conferences. The RPL staff gives trainings commercially.

Has the partner organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme	Year	Project Identification or Contract Number	Applicant/Beneficiary Name
Erasmus Mundus	2013	564554	The Australian University

**D.5.3. Legal Representative**

Title: [Empty box]

Gender: Female

First Name: Abigail

Family Name: Francis

Department: [Empty box]

Position: vice-rector for education

Email: sadas@gmail.com

Telephone 1: 424242

If the address is different from the one of the organisation, please tick this box

**D.5.4. Contact Person**

Title: [Empty box]

Gender: Male

First Name: Frank

Family Name: Mahone

Department: [Empty box]



Erasmus+

Application Form

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

Position

Director of RPL centre

Email

dsds@gmail.com

Telephone 1

223324324

If the address is different from the one of the organisation, please tick this box

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet



**D.6. Partner Organisation**

PIC	
Full legal name (National Language)	
Full legal name (Latin characters)	Serbian University
Acronym	
National ID (if applicable)	
Department (if applicable)	
Address	
Country	Serbia
Region	
P.O. Box	
Post Code	11060
CEDEX	
City	Belgrade
Website	
Email	
Telephone 1	38
Telephone 2	
Fax	381

**D.6.1 Profile**

Type of Organisation	Other
Is the partner organisation a public body?	No
Is the partner organisation a non-profit?	Yes

**D.6.2. Background and Experience**

Please briefly present the partner organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

Serbian University is a second oldest HEI in Serbia after the Belgrade University. It has 8 faculties and around 10 000 students.

Form hash code: 6169D0AD68D515F8

Form has not been submitted yet





[Empty text box]

What are the activities and experience of the partner organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

The Serbian University has no experience in RPL but is keen on expanding its activity and attracting new groups of learners. It has allocated a special project team with knowledge of LLL to lead this project on its behalf.

Has the partner organisation participated in a European Union granted project in the 3 years preceding this application?

No

**D.6.3. Legal Representative**

Title	
Gender	Female
First Name	Kristin
Family Name	Laminic
Department	
Position	Vice-rector for education
Email	klskd@ljfds;lf
Telephone 1	3534434343354

If the address is different from the one of the organisation, please tick this box

**D.6.4. Contact Person**

Title	
Gender	Male
First Name	Emil
Family Name	Danovic
Department	
Position	Project manager
Email	yuu@jdkk
Telephone 1	3434908353

If the address is different from the one of the organisation, please tick this box



Erasmus+

Application Form

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

---

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet





**E. Description of the Project**

What is the rationale of this project, in terms of objectives pursued and needs and target groups to be addressed? Why should this project be carried out transnationally?

Polish HEIs have been reluctant to introducing mechanisms for recognizing prior learning even though some Western European HEIs have had years of experience in this matter. With this project we aim to analyze some good practices in RPL in Europe and Australia and attempt to transplant them to the Polish and Serbian ground.

The main reason for the Polish HEIs to initiate this important project is that they want to diversify their educational offer and thereby help themselves survive on the market. Many Polish HEIs face the risk of merger or liquidation in near future. The Serbian University has been gradually returning to its former position after the political and military turmoils of the last 25 years but due to demographic low is still desperate to find all possible customers - learners it can. Both Polish and Serbian HEIs see a chance in RPL as a method of attracting new types of students from non-standard age and social groups. It has been proven that RPL centres can significantly help HEIs who fear decreased number of students enrolled in degree programmes.

This means broadening access to higher education, which is in line with the priorities of Strategic Partnerships in Erasmus+. Page 107 of the Programme Guide: "aim at increasing the number of graduates, widening participation and raising completion rates of underrepresented groups and non-traditional learners, enhancing lifelong learning via the creation of flexible learning paths, developing the ways to increase the social responsibility of higher education institutions."

A horizontal priority addressed by the project is "supporting projects that facilitate the recognition and validation of non-formal and informal learning and its permeability with formal education pathways."

Implementing RPL structures in HEIs means introducing real lifelong learning policy into higher education. Widening the educational offer of HEIs means creating a lifelong learning environment in which adults that have long been out of the the higher education system or that had never been in it have a chance to enter formal education on whatever level of professional careers they are. They may use it to retrain themselves and change occupation, the unemployed have their informal learning in professional circumstances recognized and obtain diploma that will help them regain the job. This way RPL is a remedy for unemployment. It creates new opportunities for knowledge societies and creates formal mechanisms for appreciation of professional practical experiences.

Therefore the indirect target groups of the project are wide groups of society, adults and professionals, who would like to have their learning outcomes resulting from practical experiences validated, assessed and formally acknowledged.

The direct target group is staff of European HEIs and the Australian HEI who will gain knowledge and competences in terms of RPL, thereby strengthening the capacity of their institutions.

Why should this project be carried out transnationally?

For Polish and Serbian HEIs, using foreign experience is the only way of finding out how RPL is carried out. The national examples are non-existent or only coming in the existence at the moment.

In what way is the project innovative and/or complementary to other projects already carried out?

The project is innovative to Polish and Serbian HEIs. They need to draw on the experience of countries which have already tried out lots of possible RPL solutions and can advise on pros and cons of each of them. Therefore, Australia, Austrian and Dutch HEIs have been invited to the project. Based on trainings and exchange of experiences the Polish and Serbian HEIs are going to develop their own methodology of RPL, best suited to their particular situation, or adjust the existing methodologies.

The biggest innovatio of the project will be for Polish and Serbian HEIs - the introduction of RPL itself.

We consider it innovative to involve an Australian HEI in the partnership. We think this is an extremely important aspect of the project that a far-distant partner with vast experience in RPL, different from the European experience, has agreed to transmit some of its comptences to Europe. The projects on RPL that have been carried out so far in Europe have not included partners from this country, which lends our project an advantage and possibility to create new quality results for European HEIs. The trainings of staff in Australia can help partner HEIs build competent, open-minded RPL personnel.

How did you choose the project partners and what experiences and competences will they bring to the project? How was the partnership established and does it involve organisations that have never previously been involved in a similar project? How will the tasks and responsibilities be distributed among the partners?

The entire consortium is committed to the project. The institutions invloved except the Serbian University have cooperated before in mobility of students and staff under the Erasmus programme and in Erasmus Munuds. The Serbian HEI has not participated in a similar project before.

Wyższa Szkoła Urzędnicza became the coordinator because it initiated the entire project. The rector of WSU is committed to setting up RPL centre as soon as possible.





RPL experienced HEIs are keen on sharing their expertise with European colleagues and exchange their experience with other partners. The participation of Australian University in the Consortium gives the project a global dimension and a possibility to learn about completely different approaches and perspectives on RPL than are customary in Europe. The Rotterdam Polytechnic has one of the leading RPL centres in the country and its employees have had research on this matter and published articles in professional journals. The University of Austria has experience in an LLL project that concerned i.e. RPL. The partnership will collaborate on the content of the intellectual outputs. In principle, the work will start during Transnational project meetings, where the partners will discuss the division of tasks. The distribution of tasks will be elaborated on in the next parts of the application.

How will cooperation and communication happen among all project partners and with other relevant stakeholders? What will be the purpose and frequency of the transnational project meetings and who will participate in them?

A Steering Committee of the project will be set up. It will include one representative from each institution. The Steering committee will meet once a fortnight on Skype to discuss the progress in all tasks. E-mails will be exchanged on a daily basis. The consortium will share documents and other materials through Google Drive and Dropbox. Transnational project meetings will be organized every 5 months in order to sum up the progress on the outputs. Some of the transnational meetings will be accompanied by other project activities: training events for staff, Multiplier events. This is a way to guarantee the cost-effectiveness of the project.  
1. The first transnational project meeting will be held in Austria in November 2015 (Monday) and will be directly preceded by the first joint staff training event C1 (Tuesday-Saturday).  
2. April 2016 Warsaw  
3. September 2016, Australia, + joint staff training event C2  
4. February 2017, the Netherlands, + joint staff training event C3  
5. July 2017, Serbia  
6. January 2018, Tychy  
7. summarizing transnational project meeting May 2018, Warsaw + Multiplier event E1  
In each transnational project meeting, 2 representatives from each HEI will take part.

What are the most relevant topics addressed by your project?

Recognition (non-formal and informal learning/credits)

Recognition, transparency, certification

What results are expected during the project and on its completion? Please provide a detailed description of the expected results (if they are not listed in intellectual outputs, multiplier events or learning, training, teaching activities).

The most important results of the project that cannot be considered intellectual outputs are the RPL centres in the participating Polish and Serbian HEIs which will be set up during the project implementation. The centres are going to be set up and developed gradually as the project continues. Based on this practical experience the HEIs implementing RPL will prepare the intellectual output 2, "Practical guide to setting up RPL systems" under the guidance of the more RPL experienced partners. The RPL centres established will be an example for other HEIs in the country/region and will invite study visits for further dissemination of project results.

**E.1. Participants**

Approximately, how many persons will benefit indirectly from or will be target of the activities organised by the project? (i.e. participants for whom a specific grant is not foreseen, such as local participants in multiplier events, or other types of events, etc.)

1,000

Please describe briefly how and in which activities these persons will be involved

These will be:  
-participants of Multiplier events from the participating institutions,  
-staff of the participating institutions who will be involved or interested in the creation of RPL centres at their HEIs;  
-representatives of HEIs in Poland and Serbia who will come for study visits and ask for advice on setting up RPL centres.



Erasmus+

Application Form

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

Participants with fewer opportunities: does your project involve participants facing situations that make their participation more difficult?

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet



**F. Preparation**

Please describe what will be done in preparation by your organisation and by your partners before the actual project activities take place, e.g. administrative arrangements, etc.

The concept of the project has been agreed with everyone. Formal Agreement between the partners will be prepared and signed after the selection decision. The authorities of all HEIs involved have consented to committing their resources to this project, both human and financial resources if necessary. The Polish and Serbian HEIs have declared to implement RPL centres.

**F.1. Project Management**

How will you ensure proper budget control and time management in your project?

Project management will be developed and approved jointly by all project partners (management and control system) and implemented by the project Steering Committee. In order to increase the efficiency the team management will be based on common objectives and commitment of all partners to the project.

The Steering Committee will be responsible for the budget control based on accounting policies of each partner legislation. Financial documents will be checked and approved in terms of content (compliance with the budget eligibility rules), formal criteria and accounting rules. Each expenditure to be paid will be confirmed by the person authorized in the institution concerned. His/her signature will be the basis of payment. A separate bank account for the project will be opened in each of the institutions. The principle of internal financial reporting (bank statements) and periodic (quarterly) reconciliation of the account balance will ensure the correctness of financial and accounting documents. According to the budget division, funds allocated for each partner will be transferred in installments in accordance with financial regulations.

Time management in the project will refer to the effectiveness of the activities (processes) in the context of the results achieved. From this point of view the most important will be: defining of activities (scheduling), determining the consequences, estimation of activities duration and deadlines control. The introduction of periodic/individual schedules will ensure the proper execution of the tasks, increase efficiency by prioritizing and monitoring deadlines.

How will the quality of the project's activities and results be monitored and evaluated? Please mention the involved staff profiles and frequency of such quality checks.

Monitoring and evaluation of the quality of executed activities and results will be carried out regularly by the project partners responsible for particular tasks. All of them will prepare monthly reports to the Steering Committee on the progress in their tasks. The Steering committee will supervise this process by preparing an Excel file where all larger results and tasks leading to them will be described together with actors and leaders of each stage. The supervision by the Steering Committee will also include checking the progress against the plan with regard to 3 aspects: the timetable of the project, the project budget and the projected results. The Steering Committee will shift resources if certain aspects of the project should not be accomplished on time. Any possible hindrances will be considered and acted upon by the steering committee who will delegate new emerging tasks to the most appropriate personnel available at the time.

All the intellectual outputs:

- best practice examples and recommendations on RPL (O1)
- Guide to setting up RPL systems (O2)
- training materials for future RPL practitioners (O3)

will be evaluated in the following way:

will be reviewed by non-participants of the project from the participating institutions for their usefulness; if needed, they will be corrected before their further distribution; also after the document is published it could be revised based on feedback of HE stakeholders.

The installation and functioning of RPL centres in HEIs in Tychy, Warsaw and Serbia will be reviewed by the Austrian, Australian and Dutch partners during their visits to these Polish and Serbian HEIs for the sake of transnational project meetings that will happen towards the end of the project.

The Steering committee will be composed of project leaders from all participating organisations. All of them were dealing with international projects before and will be backed by the of their HEIs international relations offices for any assistance.



What are your plans for handling project risks (e.g. conflict resolution processes)?

The entire project will be supervised by the Steering Committee who will prepare rules for risk management. These rules will be adopted by all project partners. Project risks will be identified by the Steering Committee at the beginning of the project together with potential solutions. Monitoring activities described above will rule out any major risks that might appear. All possible dangers will be spotted immediately and acted upon by the Steering Committee. An important tool that will help to avoid conflict will be the Partnership Agreement which will lay down the financial, legal and practical terms of carrying out the project by the consortium.

Which activities and indicators of achievement (quantitative and qualitative) will you put in place in order to assess whether and to what extent, the project reaches its objectives and results?

The most important indicators of achievement will be:

- public availability of the 3 planned intellectual outputs at the end of the project
- RPL centres set up in the Polish and Serbian HEIs at the end of the project (functioning or ready to admit candidates' applications)
- trained administrative and technical RPL staff able to operate new RPL centres.

The quantitative indicators of achievement will be:

- number of downloads of the 3 books and the number of applications for RPL submitted to the newly created RPL centres
- the number of RPL staff trained,
- the level of national and international interest in the new RPL centres from other HEIs and HE stakeholders will determine the achievement of the project objectives,
- the number of applications from candidates applying for RPL submitted at the time of closing the project to the newly created RPL centres.





G. Implementation

Do you plan to include intellectual outputs in your project?

Yes

Please elaborate on the methodology you intend to apply in your project. Please also provide detailed information about the project activities that you will carry out with the support of the grant requested under the item "Project Management and Implementation".

We intend to carry out case studies of RPL centres in 3 experienced HEIs who are part of the consortium: University of Austria, Rotterdam Polytechnic, Australian University. Based on this analysis, the entire consortium will prepare best practice examples and recommendations on RPL for HEIs which do not yet possess RPL centres. The more experienced HEIs participating in the project will gain by having the possibility to enrich their RPL models thanks to observation of practices of others and feedback to their own RPL centres from partner HEIs. The less experienced partners can learn from more experienced partners how to successfully build and maintain RPL structures at a HEI.

The work programme further foresees that the less experienced HEIs will work on their internal structures and staff, together with HEI authorities, towards introducing RPL practices, based on the recommendations. The process of introducing RPL will be lengthy and difficult but all 3 HEIs have pledged themselves to achieve this goal and have the support of their management. This process will be summarized in a Guide to introducing RPL with hints and tips on what obstacles can appear, what to avoid etc. The guide will be prepared by HEIs new to RPL and the and reviewed by the other partners.

The more experienced HEIs will propose to their authorities modifications/improvements in their RPL centres based on the feedback received.

The less and the more experienced HEIs will send their staff to 2 short-term joint staff training events (C2, C3) in order to train them as RPL practitioners (. The training materials prepared by representatives of experienced HEIs will be made available to audiences outside the project.

The tangible results of the project that will be further disseminated are books: 1) best practice examples on RPL and recommendations, 2) Practical guide to setting up RPL centres in Poland, 3) training materials for future RPL practitioners.

Project website will be created in the first month of the project (A1).

G.1. Intellectual Outputs

When filling in the Intellectual outputs section, please specify the leading and the participating organisations under each output that have a significant contribution in terms of potential impact and transferability (e.g. new curricula, pedagogical materials, IT Tools, analysis and studies, etc.). This will allow for specifying the corresponding costs in the specific section of the budget.

The tangible results of the project, i.e. the intellectual outputs, that will be further disseminated are books: 1) best practice examples on RPL and recommendations, 2) Guide to setting up RPL systems, 3) training materials for future RPL practitioners.

The books (O1-O3) will have the form of a hard copy as well as electronic version. All will be prepared in English first. Then will be translated to Polish and Serbian by the Polish and Serbian institutions (by their own employees, for whom rates for working days will be calculated in the budget part below, staff category: technician).

Output Identification	O1
Output Title	best practice examples and recommendations on RPL
Output Description	Report including best practice examples and recommendations on RPL will be created based on case studies conducted during short-term joint staff training in Austria (C1). The case studies will be based on presentations by Australian University, University of Austria and Rotterdam Polytechnic prepared for the training C1. During the training, best practice examples will be selected and gathered. Recommendations on RPL for HEIs which do not yet possess RPL centres will be formulated. The institutions responsible for drafting this report (O1) based on the presentations and discussions will be the Polish and Serbian HEIs. The report will be reviewed by the Australian University, Austrian University and Rotterdam Polytechnic. Translation into Polish will be made by translators of Tychy Politechnic (working days for technicians in the budget table below).



Languages	English
	Polish
	Serbian
Media(s)	Book
Activity Leading Organisation	Wyzsza Szkola Urzednicza
Participating Organisations	Tychy Polytechnic
	<i>Rotterdam Polytechnic</i>
	<i>University of Austria</i>
	<i>Serbian University</i>
	<i>Australian University</i>
Output Identification	O2
Output Title	Guide to setting up RPL systems
Output Description	The less experienced HEIs will work on their internal structures and staff, together with HEI authorities, towards introducing RPL practices, ie. setting up RPL centres, based on the recommendations. This process will be summarized in a Guide to introducing RPL with hints and tips on what obstacles can appear, what to avoid etc. The guide will be prepared by HEIs new to RPL and then reviewed by the other, more experienced partners. The leading organisation will be the Tychy Polytechnic. Translation into Polish will be made by translators of Tychy Polytechnic (working days for technicians in the budget table below).
Languages	English
	Polish
	Serbian
Media(s)	Book
Activity Leading Organisation	Wyzsza Szkola Urzednicza
Participating Organisations	Tychy Polytechnic
	<i>Serbian University</i>
	<i>Rotterdam Polytechnic</i>
	<i>Australian University</i>

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet



	University of Austria
Output Identification	O3
Output Title	training materials for future RPL practitioners
Output Description	The less and the more experienced HEIs will send their staff to 2 short-term joint staff training events (C2, C3) in order to train them as RPL practitioners. The training materials prepared by representatives of experienced HEIs will be made available to audiences outside the project. Materials for training counsellors will be the responsibility of the Australian University, while materials for assessors - the Rotterdam Polytechnic because these are the HEIs which will prepare the respective trainings (C2 and C3). Translation into Polish will be made by translators of Tychy Polytechnic (working days for technicians in the budget table below).
Languages	English
	Polish
	Serbian
Media(s)	Book
Activity Leading Organisation	AUSTRALIAN University
Participating Organisations	Rotterdam Polytechnic
	Tychy Polytechnic





Do you plan to include Multiplier Events in your project?

Yes

**G.2. Multiplier Events**

Grant support for Multiplier Events can only be asked for if the project intends to produce substantial Intellectual Outputs. Other dissemination activities will be supported via the grant item Project Management and Implementation.

All intellectual outputs will be disseminated during Multiplier events in Poland (E1) and in Serbia (E2).

Event Identification	E1
Event Title	Your HEI can also offer RPL! Results of the MRPLEA project.
Country of Venue	Poland
Event Description	E1 will be an international conference showcasing the project's intellectual outputs held in Warsaw. It will target all European HEIs which haven't yet developed their RPL centres. We expect to gather at least 50 foreign participants and 100 local participants, out of which some may be from the participating institutions. That's why we apply for funds for 75 local participants external to the partnership in I4 below. Apart from HEIs, we intend to invite representatives of the Ministries responsible for general education and Higher education in Poland., as well s VET providers
Intellectual Outputs Covered	best practice examples and recommendations on RPL
	Guide to setting up RPL systems
	training materials for future RPL practitioners
Activity Leading Organisation	Wyzsza Szkoła Urzednicza
Participating Organisations	Tychy Polytechnic

Event Identification	E2
Event Title	Your HEI can also offer RPL! Results of the MRPLEA project.
Country of Venue	Serbia
Event Description	E2 will be showcasing project results in countries neighbouring Serbia and nationally. The newly developed RPL centres at the institutions hosting the event will be shown during the Multiplier events. The way and obstacles to setting them up will be presented. Apart from HEIs, we intend to invite representatives of the Ministry responsible for general and Higher education in Serbia, as well as VET providers.



Erasmus+

Application Form

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

Intellectual Outputs Covered	best practice examples and recommendations on RPL
	Guide to setting up RPL systems
	training materials for future RPL practitioners
Activity Leading Organisation	Serbian University
Participating Organisations	

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet



**G.3. Learning/Teaching/Training Activities**

Do you plan to include transnational learning, teaching or training activities in your project?

Yes

What is the added value of these learning, teaching or training activities (including long-term activities) with regards to the achievement of the project objectives?

3 short-term joint staff training events will be organized within the project. The trainings are essential for the project. The first one will be for staff from 2 Polish and 1 Serbian HEI who will be the drivers of RPL systems in their HEIs (vice-rectors, deans, administrative staff who will be implementing the RPL systems=project managers). Each will send 3 representatives. The 3 more experienced partners (1 person per institution) will present their RPL systems/centres and how they developed. The trainers will show possible models of RPL and necessary structures and resources. Strengths and weaknesses of the presented solutions will be commonly analyzed. Recommendations for HEIs new to RPL will be formulated. The case studies will be made into a report (IO1). The training will take place in Austria. The Polish and Serbian HEIs will use the knowledge and skills from this training to start building RPL centres at their HEIs. The second training will involve preparing staff that will be advising candidates of the RPL centres on their new tasks. See details below. The third training will be destined for future assessors of the learning outcomes of the candidates who come to the RPL centres. Just as the second training, it will include job-shadowing.

Please describe each of the learning, teaching or training activities you intend to include in your project:

Activity No.	C1
Fields	Higher Education
Activity Type	Short-term joint staff training events
Activity Description	see above
No. of Participants	11
Participants with Special Needs (out of total number of Participants)	0
Accompanying Persons (out of total number of Participants)	0
Duration (days)	5
Duration (months)	
Participating Organisations	Wyzsza Szkola Urzednicza Tychy Polytechnic University of Austria Rotterdam Polytechnic Austrian University Serbian University

Activity No.	C2
Fields	Higher Education



Activity Type	Short-term joint staff training events
Activity Description	Practical training for RPL counsellors. Place: Australia, trainers will be experienced Australian counsellor. 3 persons from the Polish and Serbian HEIs, 2 persons from AT and NL. The training will include job-shadowing.
No. of Participants	13
Participants with Special Needs (out of total number of Participants)	0
Accompanying Persons (out of total number of Participants)	0
Duration (days)	12
Duration (months)	
Participating Organisations	Wyższa Szkoła Urzędnicza
	Tychy Polytechnic
	University of Austria
	Rotterdam Polytechnic
	AUSTRALIAN UNIVERSITY
	Serbian University

Activity No.	C3
Fields	Higher Education
Activity Type	Short-term joint staff training events
Activity Description	Practical training for assessors assessing LOs in RPL centres, incl job shadowing. Place: Rotterdam, trainers will be experienced Dutch RPL practitioners. 3 persons from the Polish and Serbian HEIs, 2 persons from AT and Australia.
No. of Participants	13
Participants with Special Needs (out of total number of Participants)	0
Accompanying Persons (out of total number of Participants)	0
Duration (days)	12
Duration (months)	
Participating Organisations	Wyższa Szkoła Urzędnicza
	Tychy Polytechnic
	University of Austria
	Rotterdam Polytechnic
	AUSTRALIAN University
	Serbian University

Form hash code: 6169D0AD68D515F8



Form has not been submitted yet



Erasmus+

Application Form

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

--	--

Please also describe the arrangements for recognition or validation of the learning outcomes of the participants in learning, teaching or training activities. Will your project make use of European instruments like Europass, ECVET, Youthpass, ECTS etc. or any national instruments/certificates?

The HEIs involved in the project will directly use the trainees new skills and knowledge to implement RPL.
--

Form hash code: 6169D0AD68D515F8

EN

Form has not been submitted yet





**H. Follow-up**

**H.1. Impact**

What is the expected impact on the participants, participating organisations, target groups and other relevant stakeholders?

The project will have direct impact on participants of the project activities and on participating institutions. It will exert the biggest impact on the structures and social openness of the Polish and Serbian HEIs, which will be developing RPL centres in the course of the project. They will become more responsive to the needs of society at large which will make them more labour-market oriented and friendly. The staff of these HEIs will be trained as RPL practitioners: counsellors and assessors so they will gain new skills and new knowledge during short-term joint staff training. They will have hands-on experience with setting up the RPL centres, will participate in creating the procedures for RPL and will serve as experts for dissemination of their experiences to other representatives of their and other HEIs during and after the project completion.

The participating HEIs will develop new educational offer thanks to the RPL centres.

The HEIs from the Netherlands, Australia and Austria will have the opportunity to improve their RPL centres based on the feedback from other partner HEIs. Such peer review will be helpful for them and possibly inspire some internal changes. This will be opportunity for them to promote their expertise in Europe. The staff of these HEIs will acquire experience in training colleagues, so their training skills will improve and their general professional competence will rise.

The most important impact of the project, however, is that the RPL will serve the society, supporting the take-up of education at later stages in life, education that may lead to regaining jobs, requalifying and changing career, developing hobbies.

What is the desired impact of the project at the local, regional, national, European and/or international levels?

We expect that the project will lead to establishing more RPL centres especially in Poland, Serbia and in the countries neighbouring them. With RPL centres, the LLL educational offer of these HEIs will be broadened and the educational needs of the society will be met to a higher extent than before.

Other aspects of impact have been discussed in other parts of this application form.

How will you measure the previously mentioned impacts?

The impact will be measured through the following indicators:

the number of project website views (10% increase is expected every 6 months of the project duration)

The number of downloads of the project results from the project website, will be measured at the end of the project and every 6 months after the project completion through the period of 3 years.

The number of hard copies distributed to interested stakeholders

the number of study visits to HEIs organised by other HEIs wishing to develop RPL centre, and then consequently the number of these HEIs which will eventually set up their own RPL centres

**H.2. Dissemination and Use of Projects' Results**

You are requested to make plans for the dissemination of your project results. Please provide answers to the questions below.

To whom will you disseminate the project results inside and outside your organisation? Please define in particular your target audience(s) at local/regional/national/EU level and motivate your choice.

The main target groups to whom the project results will be disseminated are HEIs in Poland and Serbia and in the regions neighbouring these countries. Most of these HEIs don't have RPL centres set up and they will be interested in the helpful tools that the project is going to develop. RPL is already a big notion in Poland while the Serbian University will probably be precursor in its country. As both Polish and Serbian HEIs need to attract new groups of students, they will be eager to learn how to introduce RPL centres, which are a remedy for diminished numbers of students. The consortium is going to disseminate the results to all HEIs in the region and in Europe which do not have RPL centres yet or which wish to improve them based on peer experience. Inside the participating organisation, the Polish and Serbian HEIs will naturally promote the new RPL centres as new university structures already begun the project implementation. In the Dutch, Austrian and Australian HEIs the project will be disseminated during the project meetings and trainings taking place there. After the project completion, these HEIs will disseminate all intellectual outputs.



Who will be responsible for the dissemination activities within your partnership and which specific expertise do they have in this area? What resources will you make available to allow for the proper implementation of your dissemination plans?

As described above, all project partner organisations will disseminate the project results. All the IOs = books will be published by the Tychy Polytechnic, which has its own publishing house.  
The persons involved in the dissemination activities will be all project coordinators and contact persons in participating HEIs.  
Promocja w sieci rezultatów i strony internetowej to zadanie dla wszystkich partnerów. W celu realizacji planów upowszechnienia wykorzystane zostaną zasoby partnerów w zakresie informacji naukowej, bibliotek uczelnianych, czasopism wydawanych przez uczelnię.

What kind of dissemination activities do you intend to carry out and through which channels?

The planned dissemination activities are:  
- 2 Multiplier events  
- website of the project with all project results  
- organisation of study visits to newle set-up RPL centres in Polish and Serbian HEIs  
- books that constitute the intellectual outcomes: electronic versions available online as open educational resources; hard copies are distributed to national stakeholders in all participating countries  
- e-mailing to Polish and Serbian HEIs, as well as to other befriended HEIs internationally, informing about project results.

Erasmus+ has an open access requirement for all materials developed through its projects. If your project is producing intellectual outputs/ tangible deliverables, please describe how you intend to ensure free access for the public to a digital form of this material. If you intend to put any limitation on the use of the open licence, please specify the reasons, extent and nature of this limitation.

All project results, i.e. 1) best practice examples on RPL and recommendations, 2) Practical guide to setting up RPL centres in Poland, 3) training materials for future RPL practitioners, will be published on open licences as open educational resources to everyone on the project website.

How will you ensure that the project's results will remain available and will be used by others?

The project website with all project results will be maintained 5 years after the project completion.  
Hard copies of all the books (500 of each) will be sent to national stakeholders in Poland and Serbia and will be made available on the project website as electronic versions.  
The newly created RPL centres will offer advice to other national and regional HEIs who wish to set up RPL centres during the project and after its completion.

If relevant, please provide any other information you consider appropriate to give a full understanding of your dissemination plan and its expected impact (e.g. how you have identified which results are most relevant to disseminate; how you will ensure the involvement of all partners; how you see synergies with other stakeholders, etc.)

[Empty box for additional information]

**H.3. Sustainability**

What are the activities and results that will be maintained after the end of the EU funding, and how will you ensure the resources needed to sustain them?

The project website with all project results will be maintained 5 years after the project completion.  
Hard copies of all the books (500 of each) will be sent to national stakeholders in Poland and Serbia and will be made available on the project website as electronic versions.  
The newly created RPL centres will offer advice to other national and regional HEIs who wish to set up RPL centres during the project and after its completion.





Erasmus+

Application Form  
Call: 2015  
KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

I. Budget

For further information please consult the Programme Guide for the overview of funding rules. Please note that all amounts must be expressed in Euros.

I.1. Project Management and Implementation

PIC of Organisation	Role of Organisation	Name of the Organisation	Grant Requested
940169203	Applicant Organisation	Wyższa Szkoła Urzędnicza	16000.00
933302670	Partner Organisation	Tychy Polytechnic	8000.00
	Partner Organisation	University of Austria	8000.00
	Partner Organisation	Rothemann Polytechnic	8000.00
	Partner Organisation	AUSTRALIAN University	8000.00
	Partner Organisation	Serbian University	8000.00
		Total	56000.00

I.2. Transnational Project Meetings

PIC of Sending Organisation	Total No. of Meetings	Total No. of Participants	Distance Band	Grant per Participant	Grant Requested
Wyższa Szkoła Urzędnicza	2	4	100 - 1999 km	575.00	2300.00
University of Austria	4	8	100 - 1999 km	575.00	4600.00
Tychy Polytechnic	3	6	100 - 1999 km	575.00	3450.00
Rothemann Polytechnic	4	8	100 - 1999 km	575.00	4600.00
Australian University	4	8	>= 2000 km	760.00	6080.00
		Total			24480.00

Form hash code: 6169D0AD68D515F8

Form has not been submitted yet

EN



Erasmus+

Application Form

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

PIC of Sending Organisation	Total No. of Meetings	Total No. of Participants	Distance Band	Grant per Participant	Grant Requested
Serbian University	3	6	100 - 1999 km	575.00	3450.00
				Total	24480.00

1.3. Intellectual Outputs

Which concrete participating organisations' staff resources are you planning to use in the production of outputs that have a significant contribution in terms of potential impact and transferability (e.g. new curricula, pedagogical materials, IT Tools, analysis and studies, etc.)?

PIC of Organisation	Output Identification	Category of Staff	Country	No. of Working Days	Grant per Day	Grant Requested
AUSTRALIAN University	O3	Teachers/Trainers/Researchers	Australia	22	241.00	5302.00
Rotterdam Polytechnic	O3	Teachers/Trainers/Researchers	The Netherlands	22	74.00	1628.00
AUSTRALIAN University	O3	Managers	Australia	10	294.00	2940.00
AUSTRALIAN University	O3	Administrative support staff	Australia	10	157.00	1570.00
Rotterdam Polytechnic	O3	Managers	The Netherlands	10	88.00	880.00
Rotterdam Polytechnic	O3	Administrative support staff	The Netherlands	10	39.00	390.00
AUSTRALIAN University	O1	Teachers/Trainers/Researchers	Australia	50	241.00	12050.00
University of Austria	O1	Teachers/Trainers/Researchers	Austria	50	74.00	3700.00
Rotterdam Polytechnic	O1	Teachers/Trainers/Researchers	The Netherlands	50	74.00	3700.00
940169203: Wyzsza Szkola Urzednicza	O1	Teachers/Trainers/Researchers	Poland	20	74.00	1480.00
				Total	Total	63420.00

Form hash code: 6169D0AD68D515F8

Form has not been submitted yet

EN



**Erasmus+**

**Application Form**  
Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

PIC of Organisation	Output Identification	Category of Staff	Country	No. of Working Days	Grant per Day	Grant Requested
933302670: Tychy Polytechnic	O1	Teachers/Trainers/Researchers	Poland	5	74.00	370.00
<i>Serbian University</i>	O1	Teachers/Trainers/Researchers	Serbia	5	74.00	370.00
940169203: Wyższa Szkoła Urzędnicza	O1	Managers	Poland	100	88.00	8800.00
933302670: Tychy Polytechnic	O1	Technicians	Poland	15	55.00	825.00
933302670: Tychy Polytechnic	O2	Technicians	Poland	20	55.00	1100.00
933302670: Tychy Polytechnic	O3	Technicians	Poland	30	55.00	1650.00
940169203: Wyższa Szkoła Urzędnicza	O2	Teachers/Trainers/Researchers	Poland	40	74.00	2960.00
940169203: Wyższa Szkoła Urzędnicza	O2	Managers	Poland	100	88.00	8800.00
933302670: Tychy Polytechnic	O2	Teachers/Trainers/Researchers	Poland	20	74.00	1480.00
<i>Serbian University</i>	O2	Teachers/Trainers/Researchers	Serbia	20	74.00	1480.00
<i>University of Austria</i>	O2	Teachers/Trainers/Researchers	<i>Austria</i>	5	74.00	370.00
<i>Rotterdam Polytechnic</i>	O2	Teachers/Trainers/Researchers	<i>The Netherlands</i>	5	74.00	370.00
<i>Australian University</i>	O2	Teachers/Trainers/Researchers	Australia	5	241.00	1205.00
			Total	624	Total	63420.00

**1.4. Multiplier Events**

Total	125	Total	75	Total	27500.00

Form hash code: 6169D0AD68D515F8

Form has not been submitted yet

EN



Erasmus+

Application Form  
Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

PIC of Organisation	Event Identification	Country of Venue	No. of Local Participants	Grant per Local Participant	No. of Foreign Participants	Grant per Foreign Participant	Grant Requested
Serbian University	E2	Serbia	50	100.00	25	200.00	10000.00
940169203: Wyzsza Szkola Urzednicza	E1	Poland	75	100.00	50	200.00	17500.00
	Total	Total	125	Total	75	Total	27500.00

I.5. Learning/Teaching/Training Activities

I.5.1. Travel

PIC of Organisation	Activity No.	Activity Type	No. of Participants	Distance Band	Travel Grant per Participant	Grant Requested
940169203: Wyzsza Szkola Urzednicza	C1	Short-term joint staff training events	3	100 - 1999 km	275.00	825.00
933302670: Tychy Polytechnic	C1	Short-term joint staff training events	3	100 - 1999 km	275.00	825.00
Rotterdam Polytechnic	C1	Short-term joint staff training events	1	100 - 1999 km	275.00	275.00
AUSTRALIAN UNIVERSITY	C1	Short-term joint staff training events	1	>= 2000 km	360.00	360.00
Serbian University	C1	Short-term joint staff training events	3	100 - 1999 km	275.00	825.00
940169203: Wyzsza Szkola Urzednicza	C2	Short-term joint staff training events	3	>= 2000 km	360.00	1080.00
933302670: Tychy Polytechnic	C2	Short-term joint staff training events	3	>= 2000 km	360.00	1080.00
University of Austria	C2	Short-term joint staff training events	2	>= 2000 km	360.00	720.00
Rotterdam Polytechnic	C2	Short-term joint staff training events	2	>= 2000 km	360.00	720.00
	Total	Total	36	Total	Total	11175.00

Form hash code: 6169D0AD68D515F8

Form has not been submitted yet

EN





Erasmus+

Application Form  
Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

PIC of Organisation	Activity No.	Activity Type	No. of Participants	Distance Band	Travel Grant per Participant	Grant Requested
<i>Serbian University</i>	C2	Short-term joint staff training events	2	>= 2000 km	360.00	720.00
940169203: Wyzsza Szkola Urzednicza	C3	Short-term joint staff training events	3	100 - 1999 km	275.00	825.00
933302670: Tychy Polytechnic	C3	Short-term joint staff training events	3	100 - 1999 km	275.00	825.00
<i>University of Austria</i>	C3	Short-term joint staff training events	3	100 - 1999 km	275.00	825.00
AUSTRALIAN UNIVERSITY	C3	Short-term joint staff training events	2	>= 2000 km	360.00	720.00
<i>Serbian University</i>	C3	Short-term joint staff training events	2	100 - 1999 km	275.00	550.00
Total			36		Total	11175.00

1.5.2. Individual Support

Long-term Learning/Teaching/Training Activities

PIC of Organisation	Activity No.	Activity Type	Duration (months)	Country of Destination	No. of Participants (without accompanying persons)	Grant per Participant	No. of Accompanying Persons	Grant per Accompanying Persons	Grant Requested
Total				Total		Total		Total	

Short-term Learning/Teaching/Training Activities

Total	145	37	0	Total	14500.00
-------	-----	----	---	-------	----------

Form hash code: 6169D0AD68D515F8

Form has not been submitted yet

EN



# Erasmus+

## Application Form

Call: 2015

KAZ – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

PIC of Organisation	Activity No.	Activity Type	Duration (days)	No. of Participants (without accompanying persons)	Grant per Participant	No. of Accompanying Persons	Grant per Accompanying Persons	Grant Requested
940169203: Wyższa Szkoła Urzędnicza	C1	Short-term joint staff training events	5	3	500.00	0	500.00	500.00
933302670: Tychy Polytechnic	C1	Short-term joint staff training events	5	3	500.00	0	500.00	500.00
<i>Rotterdam Polytechnic</i>	C1	Short-term joint staff training events	5	1	500.00	0	500.00	500.00
<i>Austrian University</i>	C1	Short-term joint staff training events	5	1	500.00	0	500.00	500.00
<i>Serbian University</i>	C1	Short-term joint staff training events	5	3	500.00	0	500.00	500.00
940169203: Wyższa Szkoła Urzędnicza	C2	Short-term joint staff training events	12	3	1200.00	0	1200.00	1200.00
933302670: Tychy Polytechnic	C2	Short-term joint staff training events	12	3	1200.00	0	1200.00	1200.00
<i>University of Austria</i>	C2	Short-term joint staff training events	12	2	1200.00	0	1200.00	1200.00
<i>Rotterdam Polytechnic</i>	C2	Short-term joint staff training events	12	2	1200.00	0	1200.00	1200.00
<i>Serbian University</i>	C2	Short-term joint staff training events	12	3	1200.00	0	1200.00	1200.00
940169203: Wyższa Szkoła Urzędnicza	C3	Short-term joint staff training events	12	3	1200.00	0	1200.00	1200.00
933302670: Tychy Polytechnic	C3	Short-term joint staff training events	12	3	1200.00	0	1200.00	1200.00
<i>University of Austria</i>	C3	Short-term joint staff training events	12	2	1200.00	0	1200.00	1200.00

Form hash code: 6169D0AD68D515F8

Form has not been submitted yet

EN



**Erasmus+**

**Application Form**  
 Call: 2015  
 KA2 – Cooperation and Innovation for Good Practices  
 Strategic Partnerships for higher education

Form Version: 2.04

PIC of Organisation	Activity No.	Activity Type	Duration (days)	No. of Participants (without accompanying persons)	Grant per Participant	No. of Accompanying Persons	Grant per Accompanying Persons	Grant Requested
<i>Politeknik</i>	C3	Short-term joint staff training events	12	2	1200.00	0	1200.00	1200.00
<i>Syrian University</i>	C3	Short-term joint staff training events	12	3	1200.00	0	1200.00	1200.00
		<b>Total</b>	145	37	<b>Total</b>	0	<b>Total</b>	14500.00

**1.5.3. Linguistic Support**

PIC of Organisation	Activity No.	Activity Type	No. of Participants (without accompanying persons)	Grant per Participant	Grant Requested
		<b>Total</b>		<b>Total</b>	

**1.6. Special Needs**

PIC of Organisation	No. of Participants With Special Needs	Description	Grant Requested
		<b>Total</b>	

**1.7. Exceptional Costs**

<b>Total</b>
--------------

Form hash code: 6169D0AD68D515F8  
 Form has not been submitted yet

**EN**





**Erasmus+**

**Application Form**

Call: 2015

KA2 – Cooperation and Innovation for Good Practices  
Strategic Partnerships for higher education

Form Version: 2.04

PIC of Organisation	Description of Cost Item	Grant Requested (75% of Total)
Total		

Please provide any further comments you may have concerning the above entered budget.

Form hash code: 6169D0AD68D515F8  
Form has not been submitted yet

**EN**



**J. Project Summary**

Please provide a short summary of your project. Please recall that this section [or part of it] may be used by the European Commission, Executive Agency or National Agencies in their publications. It will also feed the Erasmus+ dissemination platform.

Be concise and clear and mention at least the following elements: context/background of project; objectives of your project; number and profile of participants; description of activities; methodology to be used in carrying out the project; a short description of the results and impact envisaged and finally the potential longer term benefits.

In view of further publication on the Erasmus+ dissemination platform, please also be aware that a comprehensive public summary of project results will be requested at report stage(s). Final payment provisions in the contract will be linked to the availability of such summary.

**Mechanisms of recognition of prior learning at European and Australian HEIs**

Polish HEIs have been reluctant to introducing mechanisms for recognizing prior learning even though some Western European HEIs have had years of experience in this matter. With this project we aim to analyze some good practices in RPL in Europe and Australia and attempt to transplant them to the Polish and Serbian ground. We intend to carry out case studies of RPL centres in 3 experienced HEIs who are part of the consortium: University of Austria, Rotterdam Polytechnic, Australian University. Based on this analysis, the consortium will prepare best practice examples and recommendations on how to set up RPL centres in HEIs which do not yet possess them. The recommendations will be prepared by the entire consortium. The more experienced HEIs participating in the project will gain by having the possibility to enrich their RPL models thanks to observation of practices of others and feedback to their own RPL systems from partner HEIs. The less experienced partners can learn from more experienced partners how to successfully build and maintain RPL structures at a HEI.

The work programme further foresees that the less experienced HEIs will work on their internal structures and staff, together with HEI authorities, towards introducing RPL practices, based on the recommendations. The process of introducing RPL will be lengthy and difficult but all 3 HEIs have pledged themselves to achieve this goal and have the support of their management. This process will be summarized in a Guide to introducing RPL with hints and tips on what obstacles can appear, what to avoid etc. The guide will be prepared by HEIs new to RPL and then reviewed by the other partners.

The more experienced HEIs will propose to their authorities modifications/improvements in their RPL systems/centres based on the feedback received.

The less and the more experienced HEIs will send their staff to 3 short-term joint staff training events in order to train them in the RPL mechanisms. The training materials prepared by representatives of experienced HEIs will be made available to audiences outside the project.

The entire consortium is committed to the project because the institutions involved have cooperated before in mobility of students and staff under the Erasmus programme and in Erasmus Mundus. RPL experienced HEIs are keen on sharing their expertise with European colleagues and exchange their experience with Australian partner. The participation of Australian University in the Consortium gives the project a global dimension and a possibility to learn about completely different approaches and perspectives on RPL than are customary in Europe.

The main reason for the Polish HEIs to engage in this important project is that they want to diversify their educational offer and thereby help themselves survive on the market. Many Polish HEIs face the risk of merger or liquidation in near future. The Serbian University has been gradually returning to its former position after the political and military turmoils of the last 25 years but due to demographic low is still desperate to find all possible customers - learners it can. Both Polish and Serbian HEIs see a chance in RPL as a method of attracting new types of students from non-standard age and social groups. It has been proven that RPL centres can significantly help HEIs which face decreased number of students enrolled in degree programmes. This means broadening access to higher education, which is in line with the priorities of Strategic Partnerships in Erasmus+. Page 107 of the Programme Guide: "aim at increasing the number of graduates, widening participation and raising completion rates of underrepresented groups and non-traditional learners, enhancing lifelong learning via the creation of flexible learning paths, developing the ways to increase the social responsibility of higher education institutions." A horizontal priority addressed by the project is "supporting projects that facilitate the recognition and validation of non-formal and informal learning and its permeability with formal education pathways."

The tangible results of the project that will be further disseminated are books: 1) best practice examples on RPL and recommendations, 2) Practical guide to setting up RPL centres in Poland, 3) training materials for future RPL practitioners.



J.1. Summary of participating organisations

PIC of Organisation	Name of the Organisation	Country of the Organisation
940169203	Wyższa Szkoła Urzędnicza	Poland
933302670	Tychy Polytechnic	Poland
[redacted]	University of Austria	Austria
[redacted]	Rotterdam Polytechnic	the Netherlands
[redacted]	AUSTRALIAN University	Australia
[redacted]	Serbian University	Serbia
Total number of participating organisations		6



**Erasmus+**

Form Version: 2.04

**J.2. Budget Summary**

PIC of Organisation	Project Management and Implementation	Transnational Project Meetings	Intellectual Outputs	Multiplier Events	Learning/Teaching/Training Activities			Special Needs	Exceptional Costs	Total
					Travel	Individual Support	Linguistic Support			
<i>Hlyšpa Sek. V.</i>	16000.00	2300.00	22040.00	17500.00	2730.00	2900.00			63470.00	
<i>lychý Polytech</i>	8000.00	3450.00	5425.00		2730.00	2900.00			22505.00	
<i>Univ. Austriá</i>	8000.00	4600.00	4070.00		1545.00	2400.00			20615.00	
<i>Rotterdam Polyt.</i>	8000.00	4600.00	6968.00		995.00	2900.00			23463.00	
<i>Australian Univ.</i>	8000.00	6080.00	23067.00		1080.00	500.00			38727.00	
<i>Serbian Univ.</i>	8000.00	3450.00	1850.00	10000.00	2095.00	2900.00			28295.00	
<b>Total</b>	<b>56000.00</b>	<b>24480.00</b>	<b>63420.00</b>	<b>27500.00</b>	<b>11175.00</b>	<b>14500.00</b>			<b>197075.00</b>	

**J.2.1. Project Total Grant**

Grant Calculated	197075.00
------------------	-----------

Form hash code: 6169D0AD68D515F8

Form has not been submitted yet

**EN**



### K. Checklist

Before submitting online your application form to the National Agency, please make sure that it fulfils the eligibility criteria listed in the Programme Guide and check that:

- you have used the official Key Action 2 application form.
- all relevant fields in the application form have been completed.
- you have chosen the correct National Agency of the country in which your organisation is established.
- the application form has been completed using one of the official languages of the Erasmus+ Programme Countries.
- you have annexed all the relevant documents:
  - the Declaration of Honour signed by the legal representative mentioned in the application.
  - the mandates of each partner to the applicant signed by both parties.
  - the timeline for the project activities and outputs using the template provided.
- all participating organisations have uploaded the documents to give proof of their legal status in the participants' portal (for more details, see the section "Selection Criteria" in Part C of the Programme Guide).
- for grants exceeding 60 000 EUR, you have uploaded the documents to give proof of your financial capacity in the participants' portal (for more details, see the section "Selection Criteria" in Part C of the Programme Guide). Not applicable in the case of public bodies or international organisations.
- you are complying with the deadline published in the Programme Guide.
- you have saved or printed the copy of the completed form for yourself.





