

**A. General Information**

This application form consists of the following main sections:

- Context: this section asks for general information about the type of project proposal you want to submit;
- Participating organisation(s): this section asks for information about the applicant organisation and about other participating organisations involved as partners in the project;
- Description of the project: this section asks for information about the stages of the project which should include: preparation, implementation and follow-up;
- Budget: in this section you will be asked to give information about the amount of the EU grant you request;
- Project Summary: In this section you should describe in a compact way your project's rational, objectives and how you intend to achieve these.
- Check List/Data Protection Notice/Declaration of Honour: in these sections, the applicant organisation is made aware of important conditions linked to the submission of the grant request;
- Annexes: in this section, the applicant needs to attach additional documents that are mandatory for the completion of the application;
- Submission: in this section, the applicant will be able to confirm the information provided and to submit the form electronically.

For more information on how to fill in this application form, you can read the e-Forms Guideline.

B. Context

Programme	Erasmus+
Key Action	Cooperation for innovation and the exchange of good practices
Action	Strategic Partnerships
Which field is the most impacted?	Strategic Partnerships for adult education
Call	2015
Round	Round 1
Deadline for Submission (dd-mm-yyyy hh:nn:ss - Brussels, Belgium Time)	31-03-2015 12:00:00
Language used to fill in the form	English

B.1. Project Identification

Project Title	ECO
Project Acronym	ECO
Project Start Date (dd-mm-yyyy)	12-10-2015
Project Total Duration (Months)	27 months
Project End Date (dd-mm-yyyy)	12-01-2018
Applicant Organisation Full Legal Name (Latin characters)	Ecological Association



Form hash code



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B.2. National Agency of the Applicant Organisation

Identification

PL01 (POLSKA)

For further details about the available Erasmus+ National Agencies, please consult the following page:

http://ec.europa.eu/education/erasmus-plus/national-agencies_en.htm

Tylko na potrzeby testowe



C. Priorities

Please select the most relevant horizontal or sectoral priority according to the objectives of your project.

Adult educators' competences

Please select other relevant horizontal or sectoral priorities according to the objectives of your project.

Strengthening education and training paths of educators and youth workers

Provision of information on access to adult learning services

Please comment on your choice of priorities.

The chosen priorities are in the field of interest of all participating organizations. All partners deal in their usual work with the issues addressed by the above priorities. the project aims to increase the staff competences in the area of adult education, namely ecological education, sustainable development and taking into account learners from disadvantaged groups. Educators will learn how to reach new target groups, how to encourage learners to try new ways of learning. In the context of disadvantaged learners it is important to provide them with good information on the learning possibilities. Ecological education will be connected with education in active citizenship field.

Tylko na potrzeby



D. Participating organisation(s)

D.1. Applicant Organisation

PIC	949540858
Full legal name (National Language)	Ecological Association
Full legal name (Latin characters)	Ecological Association
Acronym	ECOLA
National ID (if applicable)	1111
Department (if applicable)	
Address	test
Country	Poland
Region	PL21 - Małopolskie
P.O. Box	
Post Code	
CEDEX	
City	Żywiec
Website	
Email	
Telephone 1	+349512345678
Telephone 2	
Fax	

D.1.1. Profile

Type of Organisation	Civil Society Organisation
Is your organisation a public body?	No
Is your organisation a non-profit?	No

D.1.2. Background and Experience

Please briefly present your organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

Ecological Association was established in 2001. Its aims are ecological education and sustainable development in line with the



principles of the requirements of environmental protection, in particular:

- sustainable development of rural and urban areas,
- the protection of cultural and natural landscape,
- active citizenship for understanding and protecting the environment,
- the establishment of broad partnerships to address above issues.

Recently we have opened a model of environmental education center - Centrum ekologiczne, which provide a number of activities for the city residents. Ecocentrum is located in the area covered by urban revitalization plan due to the high level of social and economic problems.

Our activities are consistent with the local educational plan set by local authorities and address the following tasks set out in the document:

- Activities to promote ecological knowledge targeted at a wide public;
- Training activities on sustainable development and the possibilities of its implementation;
- Creating a website focused on environmental education.

What are the activities and experience of your organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

Ecological Association (ECOLA) has many years of experience in the implementation of various educational projects targeted at adults (clerks, environmental organisations, foresters, road workers), eg.:

- A project carried out in collaboration with the Ministry of Environment - workshops for local authorities to enhance the knowledge and skills in sustainable development area and to develop practical methods to reduce the negative impact on the environment;
- A workshop for local leaders, local government officials, road builders, foresters and naturalists - how to take care of trees roadside.
- A project funded by the Civic Initiatives Fund - workshops focused on public tasks in the field of environmental education; representatives of local partnerships, business and NGOs participated.
- Civic monitoring of public administration activities in the field of conservation.

ECOLA is also working with local partners, i.e. on creating conditions for the emergence of initiatives and structures operating in the local community, reducing areas of social exclusion, increasing social skills of people outside the labor market and enhancing the civic activity of the inhabitants. ECOLA is involved in the implementation of many activities for residents - social planting, workshops, meetings, lectures, participation and organization of local events.

Staff involved in the project

Coordination / support:

Staff 1 - 5 years of experience in the coordination of international projects, higher education; coordinator of Ecological Centre ; deals with the topics on the borderline of human rights, sustainable consumption, community development and ecology; coordinates international projects.

Substantive support / trainees / educators:

Staff 2 - coordinator of a number of educational projects. Co-author of local strategic environmental education programs, the author and editor of publications on sustainable development of Natura 2000 sites.

Staff 3 - multi-annual statement on the implementation of projects that integrate social and economic development with nature conservation in Natura 2000 areas.

Staff 4 - educational campaign coordinator, which aims to promote sustainable consumption and education in the field of consumer attitudes.

Staff 5 - experience in the implementation of projects that integrate social and economic development.

Staff 6 - has experience in conducting meetings and workshops using attractive teaching methods (activation and integration of groups through play and drama, brainstorming), educator in Ecological Centre



Have you participated in a European Union granted project in the 3 years preceding this application?

No

D.1.3. Legal Representative

Title	
Gender	Male
First Name	test
Family Name	test
Department	
Position	test
Email	test@test.pl
Telephone 1	1111

If the address is different from the one of the organisation, please tick this box

D.1.4. Contact Person

Title	
Gender	Male
First Name	test
Family Name	test
Department	
Position	test
Email	test@test.pl
Telephone 1	1111

If the address is different from the one of the organisation, please tick this box



D.2. Partner Organisation

PIC	932492914
Full legal name (National Language)	Animal World Foundation
Full legal name (Latin characters)	Animal World Foundation
Acronym	AWF
National ID (if applicable)	45435454
Department (if applicable)	
Address	Rocheford 12
Country	France
Region	FR62 - Midi-Pyrénées
P.O. Box	
Post Code	00-564
CEDEX	25664546
City	Toulouse
Website	
Email	
Telephone 1	+349412366699
Telephone 2	
Fax	

D.2.1. Profile

Type of Organisation	Other
Is the partner organisation a public body?	No
Is the partner organisation a non-profit?	Yes

D.2.2. Background and Experience

Please briefly present the partner organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

AWF is a charitable organization whose aim is economic and social revitalization of mining areas in the FR. By creating strategic partnerships for community mining areas, the organization is committed to the task of supporting local groups in the implementation of good ideas and create new quality of life for residents.

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AWF is active in the area since 1997, investing more than 16 million EUR in the development of local communities during the last 17 years. The activities carried out are funded by the Government of France and refer to the relevant priorities for the region. Thanks to the dedication and experience combining financial investments and supporting the development of local capacity it is possible to enhance the effect of activities. Employees involved in the development work both for and among the local community. Their work relates to issues that affect the well-being of locals, self-sufficiency and opportunities for residents of the community. To ensure the effectiveness of cooperation there has been established a partnership between the Government and representatives of local government and a number of local NGOs, networks and support services.

What are the activities and experience of the partner organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

AWF specializes in the following topics:

- Supporting families in coping with obstacles in life and in society
- Strengthening and initiating aspirations of individuals and communities
- Supporting individuals on social assistance
- Identify and support for those who can not assimilate with the local community
- Identify and support participants who are unable to maintain employment
- Implementation of projects of various kinds and workshops and activities to strengthen the involvement in local life and economic activity
- Encourage the use of training and professional skills enhancement training
- Engaging employers to cooperate
- Enable participants to self-development through work, often volunteering for their environment

Organisation's team consists of dedicated professionals who have developed innovative ways of working especially in the topic of support for the community in transition-revitalization. The European team is led by professional, who graduated in the subject of revitalization and construction of local communities. The team conducted a number of innovative projects in various sectors across France i. e. program for long-term unemployed, involving local communities to arrange green space, social partnerships and offering vocational training. Government considered this to be a model in the fight against long-term unemployment.

Has the partner organisation participated in a European Union granted project in the 3 years preceding this application?

No

D.2.3. Legal Representative

Title	
Gender	Female
First Name	test
Family Name	test
Department	
Position	test
Email	test@test.pl
Telephone 1	1111

If the address is different from the one of the organisation, please tick this box

D.2.4. Contact Person



Title	<input type="text"/>
Gender	<input type="text" value="Female"/>
First Name	<input type="text" value="test"/>
Family Name	<input type="text" value="test"/>
Department	<input type="text"/>
Position	<input type="text" value="test"/>
Email	<input type="text" value="test@test.pl"/>
Telephone 1	<input type="text" value="1111"/>

If the address is different from the one of the organisation, please tick this box

Tylko na potrzeby testu



D.3. Partner Organisation

PIC	948275590
Full legal name (National Language)	Forests United
Full legal name (Latin characters)	Forests United
Acronym	FU
National ID (if applicable)	2222
Department (if applicable)	
Address	adres
Country	Austria
Region	AT32 - Salzburg
P.O. Box	
Post Code	
CEDEX	
City	Salzburg
Website	
Email	
Telephone 1	+349512345678
Telephone 2	
Fax	

D.3.1. Profile

Type of Organisation	School/Institute/Educational centre – General education (primary level)
Is the partner organisation a public body?	Yes
Is the partner organisation a non-profit?	Yes

D.3.2. Background and Experience

Please briefly present the partner organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

Forests United (FU) is a complex provided by the city of Salzburg. It comprises environmental organizations, it creates a model of environmental education center in the city. FU cooperates with many environmental and consumer organizations, it run also a restaurant and a library of ecological environmental profile.

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What are the activities and experience of the partner organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

FU has extensive experience and commitment to the exchange of experiences both with other NGOs and SMEs, educational institutions, local governments, both in Salzburg and close regions. In particular FU is interested in sharing experiences with educational centers with a similar profile.

In recent years, it implemented a number of projects at international level targeting local communities and residents.

Examples of activities:

- Education on environmental protection and sustainable development
- Building and operating point of shelter and care for the birds
- Planning and implementation of micro-habitats in the area of social problems
- Organization of a nature reserve, together with volunteers
- To promote environmental awareness in local schools
- The maintenance and care of the orchards in the city and on the outskirts

The members of FU team that will work in this project:

Staff 1 - 12 years of experience in the implementation of EU projects. Since 2004 he has collaborated with other cultural and educational organizations. Experience in topics related to the planning of urban areas, environmental education, environmental solutions, in particular biogas.

Staff 2 - over 6 years of experience working in the environmental NGO. Currently, the project officer.

Has the partner organisation participated in a European Union granted project in the 3 years preceding this application?

No

D.3.3. Legal Representative

Title	
Gender	Undefined
First Name	test
Family Name	test
Department	
Position	test
Email	test@test.pl
Telephone 1	1111

If the address is different from the one of the organisation, please tick this box

D.3.4. Contact Person

Title	
Gender	Undefined
First Name	test



Family Name

test

Department

Position

test

Email

test@test.pl

Telephone 1

1111

If the address is different from the one of the organisation, please tick this box

Tylko na potrzeby testowe



D.4. Partner Organisation

PIC	949289822
Full legal name (National Language)	Arnika Foundation
Full legal name (Latin characters)	Arnika Foundation
Acronym	AF
National ID (if applicable)	989789789789789
Department (if applicable)	
Address	Konstacka 12
Country	Czech Republic
Region	CZ032 - Plzeňský kraj
P.O. Box	
Post Code	06-946
CEDEX	
City	Pilzno
Website	www.frse.org.pl
Email	
Telephone 1	+48660599729
Telephone 2	+488252719
Fax	

D.4.1. Profile

Type of Organisation	Other
Is the partner organisation a public body?	Yes
Is the partner organisation a non-profit?	Yes

D.4.2. Background and Experience

Please briefly present the partner organisation (e.g. its type, size, scope of work, areas of specific expertise, specific social context and, if relevant, the quality system used).

Arnika Foundation (AF) is a small but resilient organization in Czech Republic. It employs 9 people. Carries out activities in the field of development and use of effective mechanisms for civic participation. It also supports co-operatives, engages in the promotion of sustainable development, combining these activities in adult education. It is actively involved in the activities of a network of



organizations with similar profiles.

What are the activities and experience of the partner organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

The project mainly brings experience in the activation of community and adult education, mainly in the field of active citizenship. AF has also extensive experience in the field of participatory budgeting. Members are also involved in initiatives related to social and urban gardening and restoration of unused urban spaces. Currently pursuing similar activities with people socially excluded.

Has the partner organisation participated in a European Union granted project in the 3 years preceding this application?

No

D.4.3. Legal Representative

Title	
Gender	Male
First Name	test
Family Name	test
Department	
Position	test
Email	test@test.pl
Telephone 1	1111

If the address is different from the one of the organisation, please tick this box

D.4.4. Contact Person

Title	
Gender	Male
First Name	test
Family Name	test
Department	
Position	test
Email	test@test.pl
Telephone 1	1111

If the address is different from the one of the organisation, please tick this box



Erasmus+

Application Form

Call: 2015

KA2 - Cooperation for Innovation and the Exchange of Good Practices
Strategic Partnerships for adult education

Form Version: 2.05

Tylko na potrzeby testowe

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EN



E. Description of the Project

What is the rationale of this project, in terms of objectives pursued and needs and target groups to be addressed? Why should this project be carried out transnationally?

According to the World Health Organization 2050 7 out of 10 the world's population will live in cities. Increasing urbanization brings serious economic, social and environmental risks. Lack of awareness of the environmental processes and incompetent dealing with them also applies to countries that have already gone through a period of transition and are among the developed countries. Problems such as persistent unemployment and social exclusion are the problems faced by cities in this project. Tool used in the creation of effective policies for the activation of local communities and support in overcoming social problems is the environmental education of adults.

This project uses the environmental education to achieve the following aims:

- 1) INCREASE THE ACTIVITY OF RESIDENTS OF LOCAL COMMUNITIES especially in the cities - the quality of life of the community is mainly based on relationships and on the quality of the environment in which the community lives. Phenomena that currently affect the modern city, the disappearance of the common areas in the cities, rapid changes in the functions of the city associated with the policy adopted by the city, result in a reduction in the quality of life, degradation of local space and the escalation of social problems. Re-enable the residents to the common and active participation in community life is a key element in improving the quality of life by strengthening relationships, caring for and use of common spaces in the city, improving safety.
- 2) INCREASE THE EFFECTIVENESS of activation programs directed to the socially excluded. The activities carried out in the traditional manner are often ineffective - do not get adequately the needs of target groups, do not touch the problems of local communities, residents do not engage properly in the process of change, do not begin to actively participate in society and the labor market.

NEEDS

Partner organizations for many years are engaged in wide range of adult education in the spirit of sustainable development, which strives to achieve a balance between the social and economic welfare and culture, tradition and the protection of natural resources. They are trying to take advantage of environmental themes to create programs at the local level, in response to these challenges, especially social and economic problems in urban communities, small civic, social exclusion and unemployment. Sustainable education topics are used effectively.

The problem remains, however, there are still POOR QUALITY TOOLS AND RELEVANT SKILLS, in the case of the Polish partner organization, Czech and Austrian. Increasing these skills and developing new tools would allow for the development and implementation of projects using environmental education tailored to the scale of the problems of local communities.

In response to above the need for this project includes:

- DEVELOPMENTS OF TOOLS TO WORK WITH ADULTS using environmental education to the revitalization and social mobilization, activation of persons from communities with social problems, preventing exclusion, etc.
- LIFTING THE QUALIFICATIONS of staff of partner organizations facilitating the implementation of comprehensive measures to adults education - seeking to activation of local communities in the cities and improve their socio - economic situation,
- EXCHANGE AND PRESENTATION OF GOOD PRACTICE in order to cooperate with the local community in aspects such as the revitalization of urban space and social revitalization, development of green jobs, local cooperation, etc.

In what way is the project innovative and/or complementary to other projects already carried out?

INNOVATION

The exchange of experiences between partner organizations allows to develop of appropriate tools . There is foreseen the training of staff to the skillful use of elements of the creation of environmental education programs and activities aimed at activating the local community in a difficult economic and social situation. The basis for action is a wealth of experience in conducting AWF similar activities on a large scale in France.

The methods developed will be based on such topics as:



1) Nature in the city - the role of nature in everyday life (environmental, social and economic); activation of the citizens at different levels - from simple actions (aesthetic issues, green spaces in the neighborhood, social gardens) on matters more complicated, such as the organization of volunteer network for nature, the implementation of pilot social projects, cooperation of citizens with local authorities and institutions, enabling different social and age groups,

2) Active citizenship - the decision-making process and the role of citizens in the system (who decides? Who to talk to? What are my rights?), Access to public information on information about wildlife conservation, revitalization, fundraising, ecology, participatory budgeting, a sense of ownership and influence on the surrounding environment (cleanliness, segregation, prevent the devastation of urban green).

Developed in the project materials (ECO Guide to Good Practices (O1) and ECO Manual (O2) will include elements referring to the topics mentioned above, taking into account the experience and the specific circumstances of each partner country, as well as examples of various activation measures and educational tools. The interesting and general formula will enable educators to work effectively both as workers and local leaders in their communities.

IN ADDITION

ECOLA - the project will enable the creation of a comprehensive program addressed to citizens of Małopolska Region, in cooperation with local partners.

AWF - project will enable the transfer of experience and build a network of partners for the implementation of international projects, among others, the European Social Fund (ESF).

FU - the project will allow the implementation of social elements into the ongoing programmes - integration, activation

AF - the project will allow the implementation of in-depth programów social elements - integration, activation

How did you choose the project partners and what experiences and competences will they bring to the project? How was the partnership established and does it involve organisations that have never previously been involved in a similar project? How will the tasks and responsibilities be distributed among the partners?

The initiator of the partnership is ECOLA. From 2013 it has contact with coordinator from the AWF on cooperation in the field of the introduction of the French experience on the use of environmental issues in developing programs for economic and social development. During the last visit in Poland (March 2014) it was decided to prepare a proposal for the competition Erasmus + (action KA2), which will enable the preparation of appropriate staff in Poland to implement similar activities. It was also decided to enhance this partnership with organizations from Slovakia and Austria, with an appropriate profile of activities.

FU cooperates with more than 10 years under other projects with EA. FU was inspired to create a model of environmental education center in the city - which in turn contributed to the currently maintained by EA Ecological Center. Organizations implement jointly activities in the subject of sustainable development, both formally as part of the ongoing projects, as well as informal inviting each other to participate and cooperate in the ongoing activities.

AF - In March 2014 organizations jointly prepared a project for the strengthening of consumer education in different countries. AF had not taken part in a similar project of international cooperation.

How will cooperation and communication happen among all project partners and with other relevant stakeholders? What will be the purpose and frequency of the transnational project meetings and who will participate in them?

The coordinator of the project activities will be the coordinator of ECOLA and he will be responsible for the cooperation and communication.

COOPERATION:

Principles of cooperation between the partners would be included in the partnership agreement, setting out the elements such as scheduling, division of tasks, the organization responsible for the implementation and the extent of participation in the various components of the project, the ways and means of communication channels in the project. Partners will be responsible for the different elements of the program specified in the contract (to prepare a program of internships and study visits, and their implementation, selection and supervision of the development of the results of intellectual work).

COMMUNICATION

In order to ensure timely and proper communication communication schedule will be established. Organization providing the flow of information between partners at the level of the entire project is ECOLA - current information about the next steps and stages of



the project, to inform partners about the problems and difficulties, etc. Partners will be required to regularly report the state of play and the subsequent stages of the project. Problems will be reported directly to the coordinating organization. In the case of the organization of events in the individual partner countries (internships, study visit) the role of the leader in the field of communication takes the partner organization coordinating an event.

The language of communication is English. Will be used both verbal channels (meetings, conferences and conversations using skype, phone calls) and written media - email, instant messaging. A common email will be created to improve the flow of information.

MEETINGS

The project will be completed with 6 working meetings of the international team. In each of them will participate from 2 to 3 members from each organization (coordinator, assistant coordinator, the people involved in the development of intellectual results of the project). Meetings are an important part of maintaining a proper communication within the team and minimize project risk. They will be used for the following purposes:

- 1) the first year of 2015/2016
 - a) determine the initial implementation of the project,
 - b) monitoring activities and coordination of work on the development of results of intellectual work (Good Practice Guide)
 - c) the evaluation of project activities in the first year of implementation, planning further action
- 2) The second year of 2016/2017
 - a) to coordinate work on the development of intellectual work results (Manual)
 - b) monitoring
 - c) the evaluation of actions and planning to continue cooperation

What are the most relevant topics addressed by your project?

New innovative curricula/educational methods/development of training courses

Environment and climate change

Inclusion - equity

What results are expected during the project and on its completion? Please provide a detailed description of the expected results (if they are not listed in intellectual outputs, multiplier events or learning, training, teaching activities).

R1 increased efficiency of the activity of local communities through the development of effective methods of working with adults based on ecological and environmental education;

R2 increased competence of staff implementing activities in the field of adult education and activation of local communities;

R3 increased ability to involve local leaders (adult learners) in action for their own communities using local environmental issues.

E.1. Participants

Approximately, how many persons will benefit indirectly from or will be target of the activities organised by the project? (i.e. participants for whom a specific grant is not foreseen, such as local participants in multiplier events, or other types of events, etc.)

100

Please describe briefly how and in which activities these persons will be involved

The direct beneficiaries of the project activities are:

- 1) persons with experience in environmental educational projects with adults and / or working in environments with a high scale of social problems. They have the ability to directly use of newly acquired skills in their daily work in local communities, increase the scope of their activities, as well as transfer the knowledge gained:
 - a) employees of partner organizations,



b) non-governmental organizations, environmental and social partnerships with countries and representatives of institutions working in similar areas.

2) Local community leaders - persons acting on behalf of their community or responsible for organising social activities - who need support and inspiration in the early stages of their activity.

indirect beneficiaries:

- Final target groups of the results of intellectual work (O1, O2)
- Local communities benefiting from projects using the methods developed.

Participants with fewer opportunities: does your project involve participants facing situations that make their participation more difficult?

No

Tylko na potrzeby testowania



F. Preparation

Please describe what will be done in preparation by your organisation and by your partners before the actual project activities take place, e.g. administrative arrangements, etc.

- 1) signing an agreement with the National Agency;
- 2) updating the roadmap for 2015, along with its partners, the division of responsibilities;
- 3) determining budgetary issues and distribution of resources;
- 4) signing contracts with partners defining the principles of cooperation i. e. current schedule, rules for the implementation of the budget, coordinating organizations and partners;
- 5) the development of the first meeting of the international team in France.

F.1. Project Management

How will you ensure proper budget control and time management in your project?

BUDGET CONTROL
 The correct implementation of the entire budget will be the responsibility of the ECOLOA. Each partner will be responsible for the implementation of the tasks in accordance with their purpose and the project budget.
 Reporting system will be periodic (5 short reports) consisting of informing about the state of budget and made expenditures during the reporting period. In exceptional cases, the coordinator of the project will be able to obtain on-demand report. This will allow for ongoing monitoring of the status of project expenditures. Details will be specified in the partnership agreement agreed and signed with partners.

TIME MANAGEMENT
 During the first meeting of the international team will discuss the timetable for the project in 2015 and work schedule will be developed.
 Preparatory activities will be identified that have to be made to ensure proper conduct of the project. Work Schedule will be applied to the google calendar in order to facilitate access to it for all the partners. The coordinator will oversee the change of schedule and intervene in case of an emergency.

How will the quality of the project's activities and results be monitored and evaluated? Please mention the involved staff profiles and frequency of such quality checks.

Monitoring of project activities will be conducted by a team executing the action - coordinator and coordinators of partners. Checks will aim to check of the implementation of the project in terms of timely implementation of measures for achieving the intended outputs and results, including milestones (physical monitoring), as well as the proper use of resources (financial monitoring).
 The monitoring tools will be used as follows:

- Periodic reports of partners, including financial reports;
- A list of participants, internships, study visits and conferences;
- Reports of internships;
- Survey.

Will be subject to ongoing monitoring various stages of operation:

- 1) developed the effects of intellectual work (O1, O2)
- 2) events to disseminate results of intellectual labor (E1, E2)
- 3) short training programs for staff (1 workshop - C1, 6 internships - C2)
- 4) combined mobility of adult learners (2 study visits - C3)
- 5) team meeting (6 times)

What are your plans for handling project risks (e.g. conflict resolution processes)?

RISK MITIGATION METHODS
 In the process of identifying, analyzing, and responding to risk in the project there will be involved staff members from the project coordinator and coordinators of the partner countries.

One of the tools for the effective reduction will be periodic reporting system, which will include such items as:

- identification of potential problems and risks



- forecast
- recommendations / comments / suggestions for improvements.

On the basis of the reports, as well as ongoing problems reported to the coordinator, the project team will develop in the course of implementation the method of reducing the impact of the risk on the course of the project.

Large attention shall be given to communication within the team, as a key element of risk management, so that each member was aware of the factors that may affect the project. One of the important elements are international meetings to allow direct communication between teams.

POSSIBLE RISK

- Changes in the partners and project teams over two years;
- Difficulties in recruiting participants to participate in the project (especially during study visits);
- Accidents.

Which activities and indicators of achievement (quantitative and qualitative) will you put in place in order to assess whether and to what extent, the project reaches its objectives and results?

Quantitative indicators:

The amount of intellectual results: 2

Number of recipients of intellectual results: about 2000

Number of participants: 19

Number of participants in internships: 46

The number of participants in the study visits: 52

Quality indicators:

Increased knowledge - min. 70% of participants in the project activities in the field of education and in activating the community

actions:

Quantitative analysis of project documentation - i. e. lists of participants, photographic documentation, distribution list, number of visits to web sites,

Qualitative analysis of surveys and reports from internship.



G. Implementation

Do you plan to include intellectual outputs in your project?

Yes

Please elaborate on the methodology you intend to apply in your project. Please also provide detailed information about the project activities that you will carry out with the support of the grant requested under the item "Project Management and Implementation".

A) activities in the PROJECT MANAGEMENT:

1) The obligations of the coordinating organization - the leader of partnership:

- The launch of the partnership, the preparation and submission of the project proposal
- Control of the project in terms of timeliness of implementation and achievement indicators, rational use of resources, quality and risk reduction
- Maintaining constant contact with partners and initiating contacts between partners
- Preparation of contracts, supervision of implementation,
- Evaluation of the project,
- Implementation of activities under the assumptions of the project (organization of internships in FR, study visit in FR, providing participants the activities carried out in the partner countries, ensure the development of intellectual results)
- Record-keeping tasks, reporting.

2) Responsibilities of partners:

- Implementation of activities under the project objectives specified in the contract;
- Carrying out administrative and accounting services within the allocated for their actions part of the grant,
- Contact with the coordinating organization,
- Record-keeping tasks,
- Participation in the evaluation of the project

B) activities under IMPLEMENTATION / COMPLETION:

- O1 Developing ECO Guide to Best Practices
- O2 ECO Manual

C1 short training programs for employees

Organization of 5-day intensive training in the topic of animating local community, activation of socially excluded and long-term unemployed, environmental education tools. The training will be supplemented by the presentation of examples of practical activities. It will provide a basis for further project activities.

A detailed program of training will be clarified during the first meeting of the project team. Will be posted on the website of the EA to two weeks prior to implementation.

The participants of the training will be people from all the partner countries, a total of 18 people.

C2 Short training programs for employees

Action involves 8-10 - day internships for project stakeholders implemented in individual partner countries. This will be an opportunity for participants to take part in activities organized by partner organizations, get to know the mechanisms and ways of working, to explore a chosen aspect of cooperation. At the same time, participants will have the task of selecting the most interesting initiatives implemented by the host organization and report them as examples that can be used in developing the ECO Guide of Best Practices (O1).

In each of the placements is involved from 4 to 6 participants (2 to PL, CZ 2, 2 FR and 2 of AT). Partner organizations recruit participants from their own country, in agreement with the host organization. Successful applicants are contacted directly by the host organization to clarify Internship Program and agree the details of cooperation.

4) Implementation of internship under the supervision of ECOLA

5) The reporting - a month after the end of the internship participant is required to submit a report on his stay

Topics of internships proposed initially by the partners:

ECOLA - access to public information in the field of environmental protection, and active leaders tree as a pretext for intensifying,



environmental campaigns at local and regional, etc.
 AWF - the development of programs to combat unemployment using environmental issues, volunteering for nature as a long-term fight against social exclusion
 FU - programs for the protection of biodiversity, and the mobilization of the population; principles of the environmental education center
 AF - adult consumer education

C3
 As part of the activities carried out will be four eight-day study visits in the partner countries. Participants will leaders and representatives of local communities working with partner organizations. Each visit will include a presentation of good practices, as well as training and integration components.

G.1. Intellectual Outputs

When filling in the Intellectual outputs section, please specify the leading and the participating organisations under each output that have a significant contribution in terms of potential impact and transferability (e.g. new curricula, pedagogical materials, IT Tools, analysis and studies, etc.). This will allow for specifying the corresponding costs in the specific section of the budget.

Output Identification	O1
Output Title	ECO Guide to Best Practices for educators
Output Description	<p>ECO Guide to Best Practices - Practical publication containing examples of the model implemented in the partner countries and partner organizations, in the spirit of sustainable development, environmental protection. These activities involve local citizens and local initiatives urging them to take responsibility and actively participate in shaping their environment.</p> <p>The purpose of the Guide is an inspiration to work for the local communities using the methods of environmental and ecological education.</p> <p>Guide will consist of:</p> <ul style="list-style-type: none"> - Description of the methodology used; - Presentation of the implemented measures - at least one from each country of the partnership; - Descriptions of success and a failure in the implementation of activities; - Practical guidelines concerning implementation; - Conclusions. <p>Enriched with graphical elements will be a tool to use in the animation of community both by NGO workers and local leaders working for their community.</p>
Languages	English
	Polish
Media(s)	Book
	Internet
Activity Leading Organisation	Ecological Association
Participating Organisations	Animal World Foundation
	Arnika Foundation



Output Identification	O2
Output Title	ECO manual - environmental education and sustainable development in the mobilization of local communities
Output Description	A set of teaching materials and training aimed at educators, entertainers and local community leaders. Will include, among others, basic information in the field of environmental protection, nature conservation; basics of animating local communities and the definition of local problems; sample lesson plans and ideas of activation measures with the use of environmental elements, notes on didactic tools and methods of activation. Manual will be supplemented with graphic material, which could be used by the users in the group work - tables, graphs, examples. A4 format manual allows for easy copying and use of the material in class. Manual will be available in print and on the websites of partners.
Languages	English
	Polish
Media(s)	
Activity Leading Organisation	Ecological Association
Participating Organisations	Animal World Foundation
	Arnika Foundation

Tylko na pot...



Do you plan to include Multiplier Events in your project?

Yes

G.2. Multiplier Events

Grant support for Multiplier Events can only be asked for if the project intends to produce substantial Intellectual Outputs. Other dissemination activities will be supported via the grant item Project Management and Implementation.

Event Identification	E1
Event Title	Workshops on the use of environmental education in activating local communities
Country of Venue	Poland
Event Description	1 - day workshop in Poland devoted to practical dimension of adult environmental education in activating local communities (especially in the context of social and economic problems). The workshop will be conducted using the ECO Guide (O1) and the ECO Manual (O2). The workshop participants will be representatives of NGOs and local leaders from all the partner countries
Intellectual Outputs Covered	ECO Guide to Best Practices for educators
	ECO manual - environmental education and sustainable development in the mobilization of local communities
Activity Leading Organisation	Ecological Association
Participating Organisations	Animal World Foundation
	Forests United
	Arnika Foundation
Event Identification	E2
Event Title	Conference
Country of Venue	Poland
Event Description	International conference on the theme of the possibility of using environmental education and environmental issues in activating local communities, prevention of social exclusion and improve the situation of the socio - economic disadvantaged people. Participants will be presented both ECO Guide and ECO Manual.
Intellectual Outputs Covered	ECO Guide to Best Practices for educators
	ECO manual - environmental education and sustainable development in the mobilization of local communities
Activity Leading Organisation	Ecological Association
Participating Organisations	Animal World Foundation
	Forests United
	Arnika Foundation



Event Identification	E3
Event Title	Additional conference
Country of Venue	Germany
Event Description	International conference on the theme of the possibility of using environmental education and environmental issues in activating local communities, prevention of social exclusion and improve the situation of the socio - economic disadvantaged people. Participants will be presented both ECO Guide and ECO Manual.
Intellectual Outputs Covered	ECO Guide to Best Practices for educators
	ECO manual - environmental education and sustainable development in the mobilization of local resources
Activity Leading Organisation	Forests United
Participating Organisations	Arnika Foundation

Tylko na potrzeby



G.3. Learning/Teaching/Training Activities

Do you plan to include transnational learning, teaching or training activities in your project?

Yes

What is the added value of these learning, teaching or training activities (including long-term activities) with regards to the achievement of the project objectives?

Activities related to learning, teaching and training provided in the project relate directly to the needs, which correspond to the project activities:
- QUALIFICATIONS of staff of partner organizations facilitating the implementation of comprehensive measures to adults seeking to activation of local communities in the cities and improve their socio - economic status,
- EXCHANGE AND PRESENTATION OF GOOD PRACTICE - cooperation with the local community in aspects such as the revitalization of urban space and social revitalization, development of green jobs, local cooperation, etc.
Thus directly contribute to the achievement of the goals of the project.

Please describe each of the learning, teaching or training activities you intend to include in your project:

Activity No.	C1
Fields	Adult Education
Activity Type	Short-term joint staff training events
Activity Description	Organization of 5 - day, pre-training in the basics of social animation and activation of local communities.
No. of Participants	14
Participants with Special Needs (out of total number of Participants)	0
Accompanying Persons (out of total number of Participants)	0
Duration (days)	5
Duration (months)	
Participating Organisations	Ecological Association
	Animal World Foundation
	Forests United
	Arnika Foundation

Activity No.	C2
Fields	Adult Education
Activity Type	Blended mobility of adult learners
Activity Description	Organization of eight 10 - day placements for participants realized between the partner countries in the topic of environmental education in community development
No. of Participants	46
Participants with Special Needs (out of total number of Participants)	0



Accompanying Persons (out of total number of Participants)	0
Duration (days)	10
Duration (months)	
Participating Organisations	Ecological Association
	Forests United
	Animal World Foundation
	Arnika Foundation

Activity No.	C3
Fields	Adult Education
Activity Type	Blended mobility of adult learners
Activity Description	4 study visits in the partner countries for local leaders and representatives of local communities working with partner organizations.
No. of Participants	50
Participants with Special Needs (out of total number of Participants)	0
Accompanying Persons (out of total number of Participants)	3
Duration (days)	6
Duration (months)	
Participating Organisations	Ecological Association
	Animal World Foundation
	Forests United
	Arnika Foundation

Activity No.	C4
Fields	Adult Education
Activity Type	Short-term joint staff training events
Activity Description	Additional organization of 5 - day, pre-training between two partners in the basics of social animation and activation of local communities - mutual exchange of best practices.
No. of Participants	10
Participants with Special Needs (out of total number of Participants)	0
Accompanying Persons (out of total number of Participants)	0



Duration (days)	5
Duration (months)	
Participating Organisations	Forests United
	Arnika Foundation

Please also describe the arrangements for recognition or validation of the learning outcomes of the participants in learning, teaching or training activities. Will your project make use of European instruments like Europass, ECVET, Youthpass, ECTS etc. or any national instruments/certificates?

The outcomes will be validated during the evaluation phase of the project, i. e. thanks to the reports submitted by the participants. Also, the final products will reflect the learning outcomes.

Tylko na potrzeby



H. Follow-up

H.1. Impact

What is the expected impact on the participants, participating organisations, target groups and other relevant stakeholders?

PARTICIPANTS

The project will increase the competences of direct participants in supporting and initiating projects and programs using the various aspects of environmental education to improve the situation of local communities. This will improve their competitiveness in the labor market and job situation.

PARTICIPATING INSTITUTIONS IN THE PROJECT

Exchange of experience in the field of adult education at large, developing a common methodology and tools to work with local communities have a positive impact on the quality of the projects implemented by partner organizations. Strengthened cooperation will further encourage communities to implement of international projects in this area.

At the same time the partner organizations will benefit from increasing the s of its employees, associates and partners.

TARGET GROUP

Local communities will benefit from a professionally implemented environmental education activities to initiate sustainable change in the area of citizenship and improve the socio - economic situation.

What is the desired impact of the project at the local, regional, national, European and/or international levels?

It is expected that the ongoing project will contribute positively to the implementation of local, regional and national policies related to both the principles of sustainable development (in Poland at the national level - Polish Sustainable Development Strategy to 2030) as well as the fight against unemployment and social exclusion.

It is estimated that the actions taken by both the participants and the institutions involved, using the results of the project, in the long term will have positive impact on the changing attitudes of local communities, their activation and involvement in co-friendly space to live in the city.

At European level, the project will contribute to the promotion EU values connected with improvement of the environment and ensure that citizens have support for efforts to protect the environment, including through strengthening of cooperation between organizations from different EU Member States acting on behalf of environmental education.

How will you measure the previously mentioned impacts?

Indicator of the impact of the project will be to implement according to the above-mentioned range of activities by partner organizations, using new methods and skills, their scope and quality.

H.2. Dissemination and Use of Projects' Results

You are requested to make plans for the dissemination of your project results. Please provide answers to the questions below.

To whom will you disseminate the project results inside and outside your organisation? Please define in particular your target audience(s) at local/regional/national/EU level and motivate your choice.

Dissemination activities of the project results will be addressed to the following groups:

- Non-governmental organizations (local, regional and national), animators and educators associated with them - by providing an electronic version of the project outputs in the form of the ECO Guide and ECO Best Practices of the Manual in Polish and English, it is a group often directly implementing community activities locally. Integrating its elements of environmental education into their activities would improve the dissemination of project results and getting them to different environments.
- Local leaders who engage in work for their communities - people often lack the necessary materials and tools to introduce new elements in its activities. Popularization of these persons behavior and ecology will have a wider impact on the target group in local communities.
- The media - mostly national level / regional / local



Who will be responsible for the dissemination activities within your partnership and which specific expertise do they have in this area? What resources will you make available to allow for the proper implementation of your dissemination plans?

The main organization responsible for carrying out the dissemination activities is EA.
PREPARING THE SCOPE OF dissemination activities
1) Internet campaigns,
2) radio productions (such as radio broadcasts) and television (including productions),
3) has experience in conducting national environmental campaigns and good contact with the media
4) The project coordinator supports websites and is cooperating with the media.

RESOURCES USED:
- Internet tools, social media
- Social networking profiles - e. g. Facebook

What kind of dissemination activities do you intend to carry out and through which channels?

As part of the dissemination activities will be completed:
E1 - workshops on the use of environmental education in activating local communities (July 2017)
1 - day workshop devoted to practical dimension of adult environmental education in activating local communities (especially the social and economic problems). The workshop will be conducted using the ECO Guide (O1) and the ECO Manual (O2). The workshop participants will be representatives of NGOs and local leaders from all the partner countries

E2 - conference (July 2017)
Organization of an international conference summarizing two years of operation in the design and presentation of its results to the general public.
Will take part:
- Representatives of non-governmental organizations, local communities, governments and institutions with which E works in the region,
- Experts and practitioners in the field of community development and environmental education;
- Representatives from partner organizations.

Additional actions:
1) information on project results achieved will be posted on websites and social profiles of partner organizations.
2) cooperation with the media - press briefing prepared after the key activities of the project (in Polish and English) will contain information on the results of the project. Will be sent to the partners, the local and national press and portals.
3) making the ECO Guide (O1) and the ECO Manual (O2) on the websites of partner organizations in the PDF version

Erasmus+ has an open access requirement for all materials developed through its projects. If your project is producing intellectual outputs/ tangible deliverables, please describe how you intend to ensure free access for the public to a digital form of this material. If you intend to put any limitation on the use of the open licence, please specify the reasons, extent and nature of this limitation.

Information on free access to publications in the form of the ECO Guide (O1) and the ECO Manual (O2) will be distributed as follows:
1) information will be sent directly to the people present at the events related to the dissemination of the results
2) the relevant information will be prominently displayed on the websites of all partners
3) the relevant information is attached to regular press briefings concerning project activities
4) information will be sent to the mailing list, supporting partners, team members and associates of the organization

How will you ensure that the project's results will remain available and will be used by others?

The results of the projects in the form of the ECO Guide (O1) and the ECO Manual (O2) will be made available on the websites of partner organizations in the PDF version.

If relevant, please provide any other information you consider appropriate to give a full understanding of your dissemination plan and its expected impact (e.g. how you have identified which results are most relevant to disseminate; how you will ensure the involvement of all partners; how you see synergies with other stakeholders, etc.)



The proper implementation of the dissemination plan will be supervised by the coordinator

H.3. Sustainability

What are the activities and results that will be maintained after the end of the EU funding, and how will you ensure the resources needed to sustain them?

Following completion of the project partner organizations will seek to use new tools created and competence of personnel to carry out actions aimed at a wide audience, and to popularize the idea of using environmental education to local communities activation processes. The strong position of institutional partners in local communities and their experience guarantees the sustainability of project results and the possibility of obtaining funding from local and national sources.

At the same time it is planned that international cooperation will continue to implement pilot projects allowing the activation of local communities as well as skills development for workers of NGOs working in this area.

Tylko na potrzeby test

**I. Budget**

For further information please consult the Programme Guide for the overview of funding rules. Please note that all amounts must be expressed in Euros.

I.1. Project Management and Implementation

PIC of Organisation	Role of Organisation	Name of the Organisation	Grant Requested
949540858	Applicant Organisation	Ecological Association	13500.00
932492914	Partner Organisation	Animal World Foundation	6750.00
948275590	Partner Organisation	Forests United	6750.00
949289822	Partner Organisation	Arnika Foundation	6750.00
Total			33750.00

I.2. Transnational Project Meetings

PIC of Sending Organisation	Total No. of Meetings	Total No. of Participants	Distance Band	Grant per Participant	Grant Requested
949540858: Ecological Association	4	12	100 - 1999 km	575.00	6900.00
932492914: Animal World Foundation	5	10	100 - 1999 km	575.00	5750.00
948275590: Forests United	3	6	100 - 1999 km	575.00	3450.00
949289822: Arnika Foundation	4	12	100 - 1999 km	575.00	6900.00
Total					23000.00

I.3. Intellectual Outputs

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Which concrete participating organisations' staff resources are you planning to use in the production of outputs that have a significant contribution in terms of potential impact and transferability (e.g. new curricula, pedagogical materials, IT Tools, analysis and studies, etc.)?

PIC of Organisation	Output Identification	Category of Staff	Country	No. of Working Days	Grant per Day	Grant Requested
949540858: Ecological Association	O1	Managers	Poland	30	88.00	2640.00
949540858: Ecological Association	O1	Technicians	Poland	20	55.00	1100.00
949289822: Arnika Foundation	O1	Teachers/Trainers/Researchers	Czech Republic	20	137.00	2740.00
949540858: Ecological Association	O2	Managers	Poland	60	88.00	5280.00
949540858: Ecological Association	O2	Technicians	Poland	40	55.00	2200.00
949289822: Arnika Foundation	O2	Teachers/Trainers/Researchers	Czech Republic	30	137.00	4110.00
932492914: Animal World Foundation	O1	Managers	France	20	280.00	5600.00
932492914: Animal World Foundation	O2	Administrative support staff	France	20	131.00	2620.00
Total				240	Total	26290.00

I.4. Multiplier Events

PIC of Organisation	Event Identification	Country of Venue	No. of Local Participants	Grant per Local Participant	No. of Foreign Participants	Grant per Foreign Participant	Grant Requested
949540858: Ecological Association	E1	Poland	20	100.00	15	200.00	5000.00
949540858: Ecological Association	E2	Poland	40	100.00	15	200.00	7000.00
948275590: Forests United	E3	Germany	30	100.00	20	200.00	7000.00
Total			90	Total	50	Total	19000.00

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PIC of Organisation	Event Identification	Country of Venue	No. of Local Participants	Grant per Local Participant	No. of Foreign Participants	Grant per Foreign Participant	Grant Requested
Total			90	Total	50	Total	19000.00

I.5. Learning/Teaching/Training Activities**I.5.1. Travel**

PIC of Organisation	Activity No.	Activity Type	No. of Participants	Distance Band	Travel Grant per Participant	Grant Requested
949289822: Arnika Foundation	C1	Short-term joint staff training events	5	100 - 1999 km	275.00	1375.00
932492914: Animal World Foundation	C1	Short-term joint staff training events	4	100 - 1999 km	275.00	1100.00
948275590: Forests United	C1	Short-term joint staff training events	5	100 - 1999 km	275.00	1375.00
949289822: Arnika Foundation	C2	Blended mobility of adult learners	12	100 - 1999 km	275.00	3300.00
932492914: Animal World Foundation	C2	Blended mobility of adult learners	12	100 - 1999 km	275.00	3300.00
948275590: Forests United	C2	Blended mobility of adult learners	6	100 - 1999 km	275.00	1650.00
949540858: Ecological Association	C2	Blended mobility of adult learners	16	100 - 1999 km	275.00	4400.00
949540858: Ecological Association	C3	Blended mobility of adult learners	15	100 - 1999 km	275.00	4125.00
932492914: Animal World Foundation	C3	Blended mobility of adult learners	15	100 - 1999 km	275.00	4125.00
948275590: Forests United	C3	Blended mobility of adult learners	9	100 - 1999 km	275.00	2475.00
949289822: Arnika Foundation	C3	Blended mobility of adult learners	11	100 - 1999 km	275.00	3025.00
Total			120	Total	Total	33850.00

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PIC of Organisation	Activity No.	Activity Type	No. of Participants	Distance Band	Travel Grant per Participant	Grant Requested
948275590: Forests United	C4	Short-term joint staff training events	5	>= 2000 km	360.00	1800.00
948275590: Forests United	C4	Short-term joint staff training events	5	>= 2000 km	360.00	1800.00
Total			120		Total	33850.00

I.5.2. Individual Support

Long-term Learning/Teaching/Training Activities

PIC of Organisation	Activity No.	Activity Type	Duration (months)	Country of Destination	No. of Participants (without accompanying persons)	Grant per Participant	No. of Accompanying Persons	Grant per Accompanying Persons	Grant Requested
Total				Total		Total		Total	

Short-term Learning/Teaching/Training Activities

PIC of Organisation	Activity No.	Activity Type	Duration (days)	No. of Participants (without accompanying persons)	Grant per Participant	No. of Accompanying Persons	Grant per Accompanying Persons	Grant Requested
932492914: Animal World Founda	C1	Short-term joint staff training events	5	5	500.00	0	500.00	2500.00
Total			89	110	Total	2	Total	50820.00

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PIC of Organisation	Activity No.	Activity Type	Duration (days)	No. of Participants (without accompanying persons)	Grant per Participant	No. of Accompanying Persons	Grant per Accompanying Persons	Grant Requested
948275590: Forests United	C1	Short-term joint staff training events	5	3	500.00	0	500.00	1500.00
949289822: Arnika Foundation	C1	Short-term joint staff training events	5	6	500.00	0	500.00	3000.00
949540858: Ecological Association	C2	Blended mobility of adult learners	10	12	550.00	0	1000.00	6600.00
932492914: Animal World Foundation	C2	Blended mobility of adult learners	10	12	550.00	0	1000.00	6600.00
948275590: Forests United	C2	Blended mobility of adult learners	10	6	550.00	0	1000.00	3300.00
949289822: Arnika Foundation	C2	Blended mobility of adult learners	10	12	550.00	0	1000.00	6600.00
949540858: Ecological Association	C3	Blended mobility of adult learners	6	10	330.00	0	600.00	3300.00
932492914: Animal World Foundation	C3	Blended mobility of adult learners	6	15	330.00	0	600.00	4950.00
948275590: Forests United	C3	Blended mobility of adult learners	6	9	330.00	1	600.00	3570.00
949289822: Arnika Foundation	C3	Blended mobility of adult learners	6	10	330.00	1	600.00	3900.00
948275590: Forests United	C4	Short-term joint staff training events	5	5	500.00	0	500.00	2500.00
949289822: Arnika Foundation	C4	Short-term joint staff training events	5	5	500.00	0	500.00	2500.00
Total			89	110	Total	2	Total	50820.00

**I.5.3. Linguistic Support**

PIC of Organisation	Activity No.	Activity Type	No. of Participants (without accompanying persons)	Grant per Participant	Grant Requested
Total				Total	

I.6. Special Needs

PIC of Organisation	No. of Participants With Special Needs	Description	Grant Requested
Total			

I.7. Exceptional Costs

PIC of Organisation	Description of Cost Item	Grant Requested (75% of Total)
949540858: Ecological Association	Printing Guide to good practice (2000 copies (64 pages) * 2 EUR) - the total cost of € 6,000	4500.00
949540858: Ecological Association	Printing the Manual (1500 copies (about 90 pages) * 3 EUR) - the total cost of EUR 3000	3375.00
Total		7875.00



Erasmus+

Application Form

Call: 2015

KA2 - Cooperation for Innovation and the Exchange of Good Practices
Strategic Partnerships for adult education

Form Version: 2.05

Please provide any further comments you may have concerning the above entered budget.

na potrzeby testowe

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EN



J. Project Summary

Please provide a short summary of your project. Please recall that this section [or part of it] may be used by the European Commission, Executive Agency or National Agencies in their publications. It will also feed the Erasmus+ dissemination platform.

Be concise and clear and mention at least the following elements: context/background of project; objectives of your project; number and profile of participants; description of activities; methodology to be used in carrying out the project; a short description of the results and impact envisaged and finally the potential longer term benefits.

In view of further publication on the Erasmus+ dissemination platform, please also be aware that a comprehensive public summary of project results will be requested at report stage(s). Final payment provisions in the contract will be linked to the availability of such summary.

The aim of the project is to use innovative methods based on ecological education of adults in the activities of urban communities, threatened social and economic problems.

GOAL of project is to increase the activity of the inhabitants of the local community, increasing the efficiency of activation programs directed to the socially excluded and improvement of life care for the environment and surroundings. The project involves the development of tools to work with adults using the methods of environmental education, LIFTING AND QUALIFICATIONS of staff implementing measures for the activation of local communities, as well as EXCHANGE AND PRESENTATION OF GOOD PRACTICE applications of environmental education to change the social and economic situation of the community.

DIRECT RECIPIENTS project are employees of partner organizations, colleagues organizations implementing projects for local communities and local leaders. From internships, workshops and visits foreseen in the project will benefit a total of over 100 people. The project will develop ECO Guide to Best Practices - Practical publication contains examples of the model implemented in the partner countries and partner organizations, in the spirit of sustainable development. The purpose of the Guide is an inspiration to work for the local communities using the methods of environmental and ecological education. There will also be a set of teaching materials and training aimed at educators, entertainers local communities and local leaders so. ECO Manual.

As part of the project will be organized ACTIVITIES like international conference on the theme of the use of environmental education and environmental issues in activating local communities, prevention of social exclusion and improve the situation of the socio-economic disadvantaged people. There will also be completed internship programs that allow participants to raise 42 qualifications in the implementation of innovative measures for urban communities using elements such as permakultua, sustainable transport, preservation of biodiversity and nature in the city or volunteering for nature. About 50 local leaders will participate in four thematic study visits, which are an opportunity for new inspiration and exchange of experience.

The project was developed in partnership with the Polish 4 organization, France, Austria and Czech. Each of them brings to the project a unique experience enriching its scope and dimension.



J.1. Summary of participating organisations

PIC of Organisation	Name of the Organisation	Country of the Organisation
949540858	Ecological Association	Poland
932492914	Animal World Foundation	France
948275590	Forests United	Austria
949289822	Arnika Foundation	Czech Republic
Total number of participating organisations		4

Tylko na potrzeby testowania



J.2. Budget Summary

PIC of Organisation	Project Management and Implementation	Transnational Project Meetings	Intellectual Outputs	Multiplier Events	Learning/Teaching/Training Activities			Special Needs	Exceptional Costs	Total
					Travel	Individual Support	Linguistic Support			
949540858	13500.00	6900.00	11220.00	12000.00	8525.00	9900.00		7875.00	69920.00	
932492914	6750.00	5750.00	8220.00		8525.00	14050.00			43295.00	
948275590	6750.00	3450.00		7000.00	9100.00	10870.00			37170.00	
949289822	6750.00	6900.00	6850.00		7700.00	16000.00			44200.00	
Total	33750.00	23000.00	26290.00	19000.00	33850.00	50820.00		7875.00	194585.00	

J.2.1. Project Total Grant

Grant Calculated	194585.00
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Przeby testowe



K. Checklist

Before submitting online your application form to the National Agency, please make sure that it fulfils the eligibility criteria listed in the Programme Guide and check that:

- you have used the official Key Action 2 application form.
- all relevant fields in the application form have been completed.
- you have chosen the correct National Agency of the country in which your organisation is established.
- the application form has been completed using one of the official languages of the Erasmus+ Programme Countries.
- you have annexed all the relevant documents:
 - the Declaration of Honour signed by the legal representative mentioned in the application.
 - the mandates of each partner to the applicant signed by both parties (recommended).
 - the timeline for the project activities and outputs using the template provided.
- all participating organisations have uploaded the documents to give proof of their legal status in the participants' portal (for more details, see the section "Selection Criteria" in Part C of the Programme Guide).
- for grants exceeding 60 000 EUR, you have uploaded the documents to give proof of your financial capacity in the participants' portal (for more details, see the section "Selection Criteria" in Part C of the Programme Guide). Not applicable in the case of public bodies or international organisations.
- you are complying with the deadline published in the Programme Guide.
- you have saved or printed the copy of the completed form for yourself.

Tylko na potrzeby testowe



L. Data Protection Notice

PROTECTION OF PERSONAL DATA

The application form will be processed by computer. All personal data (such as names, addresses, CVs, etc.) will be processed in pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e.:

- In the case of grant application forms: the evaluation of your application in accordance with the specifications of the call for proposals,
- In the case of application for accreditation forms: the evaluation of your application in accordance with the specifications of the call for proposals,
- In the case of report forms: statistical and financial (if applicable) follow-up of the projects.

For the exact description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement accompanying this form.

You are entitled to obtain access to your personal data on request and to rectify any such data that is inaccurate or incomplete. If you have any queries concerning the processing of your personal data, you may address them to your National Agency. You have the right of recourse at any time to your national supervising body for data protection or the European Data Protection Supervisor for matters relating to the processing of your personal data.

You are informed that for the purposes of safeguarding the financial interest of the Communities, your personal data may be transferred to internal audit services, to the European Court of Auditors, to the Financial Irregularities Panel and/or to the European Anti-Fraud Office (OLAF).

<http://www.edps.europa.eu/>

Tylko na potrzeby testowe



M. Declaration of Honour

To be signed by the person legally authorised to enter into legally binding commitments on behalf of the applicant organisation.

I, the undersigned, certify that the information contained in this application form is correct to the best of my knowledge. I put forward a request of an Erasmus+ grant as set out in section BUDGET of this application form.

Declare that:

- All information contained in this application, is correct to the best of my knowledge.
- In the case of projects in the field of youth, the participants involved in the activities fall in the age limits defined by the Programme.
- The organisation I represent has the adequate legal capacity to participate in the call for proposals.

EITHER

The organisation I represent has financial and operational capacity to complete the proposed action or work programme

OR

The organisation I represent is considered to be a "public body" in the terms defined within the Call and can provide proof, if requested of this status, namely:

It provides learning opportunities and

- Either (a) at least 50% of its annual revenues over the last two years have been received from public sources;
- Or (b) it is controlled by public bodies or their representatives

I am authorised by my organisation to sign Community grant agreements on its behalf.

Certify that (in case the grant requested exceeds 60 000€):

The organisation I represent:

- is not bankrupt, being wound up, or having its affairs administered by the courts, has not entered into an arrangement with creditors, has not suspended business activities, is not the subject of proceedings concerning those matters, nor is it in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- has not been convicted of an offence concerning its professional conduct by a judgment which has the force of 'res judicata';
- has not been guilty of grave professional misconduct proven by any means which the National Agency can justify;
- has fulfilled its obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which it is established or those of the country where the grant agreement is to be performed;
- has not been the subject of a judgment which has the force of 'res judicata' for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;
- it is not currently subject to an administrative penalty referred to in Article 109(1) of the Financial regulations (Council Regulation 966/2012).

Acknowledge that:

The organisation I represent will not be awarded a grant if it finds itself, at the time of the grant award procedure, in contradiction with any of the statements certified above, or in the following situations:

- subject to a conflict of interest (for family, personal or political reason or through national, economic or any other interest shared with an organisation or an individual directly or indirectly involved in the grant award procedure);
- guilty of misrepresentation in supplying the information required by the National Agency as a condition of participation in the grant award procedure or has failed to supply this information.

In the event of this application being approved, the National Agency has the right to publish the name and address of this organisation, the subject of the grant and the amount awarded and the rate of funding.

Commit:



- my organisation and the other partner organisations herein, to take part upon request in dissemination and exploitation activities conducted by National Agencies, the Executive Agency and/or the European Commission, where the participation of individual participants may also be required.

I acknowledge that administrative and financial penalties may be imposed on the organisation I represent if it is guilty of misrepresentation or is found to have seriously failed to meet its contractual obligations under a previous contract or grant award procedure.

Place: _____ Date (dd-mm-yyyy): _____

Name of the applicant organisation:

Name of legal representative:

Signature:

National ID number of the signing person (if requested by the National Agency):

Stamp of the applicant organisation (if applicable):

Tylko na potrzeby testowe



O. Submission

Before submitting the form electronically, please validate it. Please note that only the final version of your form should be submitted electronically.

O.1. Data Validation

Validation of compulsory fields and rules

O.2. Standard Submission Procedure

Online submission (requires internet connection)

O.3. Alternative Submission Procedure

If you cannot submit your form online you can still do it by sending an email to your National Agency within the 2 hours following the official deadline. The email must contain the complete electronic form and any file attachments you wish to send. You must also attach a snapshot of section "Submission Summary" indicating that this electronic form could not be submitted online. Your National Agency will analyse your situation and provide you with further instructions.

O.4. Submission Summary

This form has not been submitted yet.

O.5. Form Printing

Print the entire form

Tylko na potrzeby testowania